

# FIS Development Programme Guidelines

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## 1 FIS Development Programme

The FIS Aid & Promotion Programme for Developing Ski Nations was established following the decision by the 1996 FIS Congress in Christchurch (NZE) that the election of FIS World Championships Organisers would be delegated to the FIS Council and that each Candidate would pay a registration fee that would be used for the development of skiing. The Aid & Promotion programme then got under way in 1997/98, funded by the World Championship Candidates fees.

15 years later, at its Meetings during the FIS Congress 2012 in Kangwonland (KOR), the Council decided to connect the Aid & Promotion Programme with FIS Solidarity Support. A Council working group was appointed to undertake this project, and the programme encompassing both of these components has been re-named the **FIS Development Programme (FDP)**.

Through the FIS Development Programme, a total of around 41 FIS member National Ski Associations receive support for the development of skiing and snowboarding in their regions and countries from the funds generated through the registration fees paid by Candidates for the FIS World Championships and the contribution from the FIS Special Distribution. Besides modest direct financial support to the FIS Development Programme Member Associations, the programme offers a wide range of different projects and activities.

## 2 Eligibility for Membership

Only full FIS Member National Ski Associations can be members of the FIS Development Programme. Associate and provisional members of FIS are not eligible for FIS Development Programme Membership.

All FIS Member National Ski Associations with one vote are automatically member of the FIS Development Programme.

FIS Member National Ski Associations with two votes may be eligible for FIS Development Programme Membership upon application and confirmation by the FIS Council.

FIS Member National Ski Associations with three votes are not eligible for FIS Development Programme Membership.

FIS Development Programme Members will be updated at each International Ski Congress in view of the above membership criteria.

### 2.1 Application for membership of the FIS Development Programme (FDP)

#### Who May Apply

All FIS Member National Ski Associations with one vote are automatically member of the FIS Development Programme. In addition only full FIS Member National Ski Associations with 2 votes can apply for FIS Development Programme membership.

#### How to Apply

A National Association wishing to become a FDP member must apply in writing to the FIS Development Programme Working-Group describing the motivation of the organisation to become a FIS Development Programme member, and its' goals for the further development of its' activities. Accompanying this application must be a copy of the

National Association's statutes with details of national and international projects (camps, kids programmes, gender equality commitment, seminars), as well as a statement giving the number of its affiliated clubs including their total number of individual members. Additionally it is necessary to provide the names and functions of the persons in charge of projects.

### **Ratification by FIS Congress**

The FDP Working-Group proposal to grant provisional membership has to be ratified by the FIS Council.

Applications must be submitted by the National Ski Association to the FIS Project Assistant by the following Deadline.

Deadline: Applications for the Council Meeting in June have to be submitted before 1st April.

## **3 FIS Development Programme Membership Activities and Benefits**

### **3.1 FIS Financial Support**

A financial contribution of CHF 5'000 will be provided to FIS Development Programme Members for their individual training programmes. They are at liberty to use this funding for their own training activities, the purchase of ski and snowboard equipment or equipment for the organisation of races. The financial support will be credited to the FIS NSA account.

## **4 FIS Solidarity**

FIS Solidarity programme is designed to assist active National Ski Associations with the development of the sport in their country or region. Support is specifically targeted at those Member Associations who do not profit from the income generated through rights for the organisation of World Cup races.

The basic philosophy for support from FIS Solidarity is to contribute towards assisting special projects or activities that are not part of the regular day-to-day work of a National Ski Association and for which the applicant has shown initiative and efforts in obtaining support from other sources.

FIS Solidarity programme support is especially targeted at projects and activities that promote youth and children development contribute to gender equality and assist the National Ski Association become self-sufficient.

The FIS Solidarity programme does not support the purchase of any kind of equipment. Furthermore races, camps and further events will be not supported if there are repetitive.

### **4.1 Eligibility**

1.1 Only FIS Member National Ski Associations are eligible to apply. Projects separate from the National Ski Association must liaise with their National Ski Association in order to submit an application.

1.2 Completed projects are not eligible to apply. The application must be for a future project.

- 1.3 FIS SnowKidz and World Snow Day projects from developing nations only may apply. These projects must have fully completed the FIS SnowKidz and World Snow Day registrations. This includes an Organiser registration and registration of the event(s).
- 1.4 The FIS Solidarity programme does not support the purchase of any kind of equipment. Furthermore races, camps and further events will be not supported if there are repetitive.
- 1.5 Applications for activities as camps, seminars, education and similar content should be gender equal.
- 1.6 Application should include the cooperation between several FIS National Ski Associations if possible.

## 4.2 Applications and Application Process

**Step 1:** An application form must be obtained and fully completed. Application forms can be downloaded by clicking this link: <https://www.fis-ski.com/en/inside-fis/development>

**Step 2:** Applications must be submitted by the National Ski Association to the FIS Solidarity Coordinator Stefanie Gerber ([stefanie.gerber@fisski.com](mailto:stefanie.gerber@fisski.com)) by either one of the two deadlines:

Deadline 1: Applications for June to be submitted before 31<sup>st</sup> March.

Deadline 2: Applications for November to be submitted before 31<sup>st</sup> August.

If the form is not completely filled out, does not fulfill the eligibility points or is submitted after the deadline the FIS Solidarity application will be returned per email and is not valid for the actual procedure.

**Step 3:** Applications will be reviewed by the FIS Council and evaluated according to the following criteria:

- A1 Special effects on development of ski sport for youth and children
  - A2 Effects on Upgrading Ski Association in the country
  - A3 Effects on ski sport for all, general development of ski sport
  - A4 Project affects more than one country
  - B1 Project as example for others Ski Associations
  - B2 Complimentary effects on tourism
- (A = 1<sup>st</sup> Priority, B = 2<sup>nd</sup> Priority)

**Step 4:** Applicants will be notified if their application is approved or declined through the Council's Minutes and by letter. The approved amount will be clearly stated.

## 4.3 Carrying out the Project or Activity

The project must be carried out within one year of the application. After one year the application becomes invalid. If the project is postponed or delayed FIS must be informed.

The FIS Development Logo must be used for any promotional display. Download link: <https://cloud.fis-ski.com/index.php/s/htj15akSKSAeYn9>

#### 4.4 Reports and Reporting Process

**Step 1:** Upon completion of the project, the report form must be filled out. Report forms can be downloaded by clicking this link: <https://www.fis-ski.com/en/inside-fis/development>

**Step 2:** The report form is to be submitted to [stefanie.gerber@fisski.com](mailto:stefanie.gerber@fisski.com) no later than 30 days after the completion of the project.

**Step 3:** Upon receipt and evaluation of the report form, a maximum of the approved amount will be paid out to the National Ski Association in form of a credit note. Payments cannot be made to any other entity.

#### 4.5 Examples of activities eligible for FIS Solidarity support

- Training camps and/or combined with competitions with female and male athletes from different nations who are at similar performance levels. This can be carried out in the various FIS disciplines and on a regional basis.
- Training sports administrators through the organisation of seminars in different areas led by experienced National Association administrators: organisation of the sports programmes; general administration and finance; marketing, sponsorship and promotions; etc.
- Training coaches through the organisation of courses led by experienced coaches/experts working in coaches' education. This can be carried out in the various FIS disciplines and on a national or group nations (regional) basis.
- Seminars for competition organisation and competition officials. This can be carried out in the various FIS disciplines and on a regional basis.
- Operations of a permanent training course made available for use on an international basis.

### 5 FIS Development Training Camps

The aim of the training camps is to improve developing ski and snowboard nations' own knowledge and competences with structured training and competition activities, in order to advance the sport in these nations.

The training camps are specifically organised at selected locations with cooperation of the Organising Committee and ski area, in order to make use of the appropriate facilities for the needs of the developing athletes.

#### Eligibility

- Athletes should be in the age range of 16-24 years depending on the discipline. Details will be given in the respective discipline training camp information
- Athletes should be FIS registered and have a FIS code
- All Participants must sign the camp declaration form
- Max. 1 female and 1 male athlete with 1 coach per National Ski Association

#### Costs

For FDP Members and NSAs with 2 votes the costs for full board accommodation, use of all sport facilities, coaches and local transport to the training sites will be covered by the

FIS Development Programme. Associate and provisional members FIS who are allowed to participate have to cover own costs for full board accommodation and use of sport facilities, through the NSA.

The National Ski Association or their athlete/s must pay own flight costs and personal expenditure (extras, drinks, laundry, telephones etc.). Furthermore, a registration fee of CHF 100. - per participant applies, which will be charged to the NSA account.

### **Equipment**

Participants must bring their own ski/snowboard (as applicable) and other sports equipment. No equipment will be provided by FIS Development Programme.

### **Registration**

A registration deadline will communicate in the invitation letter. After the deadline no more registrations can be accepted and places will be allocated on a first come first served basis. The Camp registration is open as follows:

- 1.) FDP Members
- 2.) NSA with 2 votes
- 3.) Other NSAs applying to participate at a camp in which they are assessed to be at the performance level of a developing nation.

### **Cancellation Fee**

A registered athlete/coach is obliged to attend the whole period of the Training Camp. If he/she does not do so, the athlete/coach will not be allowed to participate in future Training Camps organised by FIS (except in case of injury).

A fee will be charged if there is a cancellation: 0-10 Days = 100% of the costs

The Cancellation fee will be charged directly to the NSA Account. The amount is per person for the number of days the camp will be held. No cancellation fee will be charged if the camp had to be postponed or changed by FIS.

**Insurance**

The respective National Ski Association is responsible for ensuring that all of its participants must be covered by adequate medical, health and accident insurance. The National Ski Association is responsible for the liability of the athlete and/or coach and any expenses that occur in the event of an accident, illness or other incident.

**Declaration for Participants (Athletes/Coaches)**

If FIS does not receive the signed document before the announced deadline, the athlete/coach is not allowed to join the FIS Training Camp for safety and liability reasons.

**Arrival/Departure**

All participants are required to arrange transport to the training camp or to an announced central arrival location (such as nearest airport) at own costs. Specific details about such meeting points will be communicated on a camp by camp basis.

**6 FIS Development Free Training Days**

In accordance with the Rules for the Organisation of the FIS World Championships, each Candidate and the elected Organisers of FIS World Championships shall offer the following number of training days:

**Candidate:**

Alpine World Ski Championships:	200 training days
Nordic World Ski Championships:	200 training days
Freestyle Ski & Snowboard World Championships:	400 training days
Freestyle Ski World Championships	200 training days
Snowboard World Championships	200 training days

**Elected Organiser:**

Alpine World Ski Championships:	600 training days
Nordic World Ski Championships:	600 training days
Freestyle Ski & Snowboard World Championships:	400 training days
Freestyle Ski World Championships	200 training days
Snowboard World Championships	200 training days

(See also: [http://www.fis-ski.com/mm/Document/documentlibrary/MajorEvents/05/55/15/WSCRules2017E\\_clean\\_English.pdf](http://www.fis-ski.com/mm/Document/documentlibrary/MajorEvents/05/55/15/WSCRules2017E_clean_English.pdf))

**Allocation**

Allocation of free training days is limited to maximum 40 days per National Ski Association (total of all disciplines). The number of participants must be divided equally between female and male athletes. If only one gender is registered a maximum of 20 days can be allocated.

**Registration**

A registration deadline will be communicated in the information letter. After the deadline no more registrations will be accepted and, FIS will allocate the Free Training Days and confirm the number of days to the NSA's. The NSA's have to confirm the dates of their participation with the responsible person of the Candidate or elected Organiser within one month.

**Costs**

One free training day includes hotel accommodation, 3 meals and free access to the slopes or courses or jumping hills for one person for one day and one night. The arrival



day also counts as a free training day. Additional training days may be purchased at the cost communicated by the Organiser.

Not Included: Equipment, Coaches, Transfer, Material storage, special facilities or other services on site.

### **Cancellation Fee**

A registered person is obliged to attend the whole period of the confirmed Free Training Days (except in case of injury).

A fee will be charged if there is a cancellation: 0-10 Days = 100% of the costs

The cancellation fee will be charged directly to the NSA Account. The amount is per person for the period of the confirmed Free Training Days.

If the camp has to be postponed or cancelled by the LOC, no fee will be charged to the NSA.

## **7 FIS Development Programme Seminars**

Several Seminars will be held and organised as part of the FIS Development Programme. Registration of a 2<sup>nd</sup> participant should be of the other gender. A 3<sup>rd</sup> participant must represent the other gender (2-1). Presently the FIS Development Programme Seminars include:

### **Seminars:**

*Leaders Seminar*

### **Participants**

Presidents and/or Secretary Generals of National Ski Associations within the FIS Development Programme.

### **Costs**

FDP Members: The costs for accommodation and meals are covered by FIS (1 person per National Ski Association). In addition, FIS will support the travel costs as communicated in the official invitation letter for 1 person per FDP member National Ski Association. In order to obtain support for travel costs receipts must be sent to the FIS Project Assistant latest 1 month after the Seminar for reimbursement if this will be not the case the refund will be rejected. Each additional person and night will be charged to the NSA Account. Other Members (NSAs with 2 votes, etc.): The costs for accommodation, meals and travel must be covered by the respective NSA.

### **Registration**

A registration deadline will be communicated in the invitation letter. After the deadline no more registration will be accepted and FIS will confirm the participants after the registration deadline has expired.

### **Additional Seminars:**

*Youth and Children Seminar* The costs for accommodation (1 person per NSA max. amount will be communicated) is covered and for FDP Members the FIS support the travel costs with up to the communicated amount for 1 person per National Ski Association. In order to obtain support for travel costs receipts are to be submitted to the FIS Project Assistant

latest 1 month after the Seminar for reimbursement. If this is not the case the refund will be rejected.

*Womens Seminar*

The Womens Seminar takes place during the FIS Congress and all FDP Members are encouraged to attend. There is no additional support available for FDP participation and an exception to the gender balance policy applies.

## 8 Other financial Support - Olympic Solidarity

The aim of the IOC's Olympic Solidarity Programme is to organise assistance for all the National Olympic Committees (NOCs), particularly those with the greatest needs, through multi-faceted programmes prioritising athlete development, training of coaches and sports administrators, and promoting the Olympic ideals (Olympic Charter, rule 5).

Four ways to support the NOCs: The four sections – World Programmes, Continental Programmes, Olympic Games Subsidies and Complementary Programmes - available through Olympic Solidarity function autonomously and complement one another. They cover the objectives of the NOCs, which are mainly to improve their functioning and organisational ability; to create or develop efficient structures; to organise training courses at various levels; and to profit from the technical and financial resources available, which in turn will benefit their athletes.

For more information about the Olympic Solidarity support please check link and contact your National Olympic Committee which is the responsible body for submitting applications: <http://www.olympic.org/olympic-solidarity-commission>

## 9 FIS Development Programme Organisation

### 9.1 FIS Development Programme Working Group

Chairman: Alfons Hoermann

FIS Council Members: Roman Kumpost, Eduardo Valenzuela, Dean Gosper, Konstantin Schad, Mats Arjes (FIS Treasurer)

Members: Milan Bozic, Freddy Keirouz

The FIS Development Programme Working Group meets twice per year, in principle at the FIS Congress or Calendar Conference in spring and the Technical Committee Meetings in the autumn.

The members are responsible for overseeing the programme and activities, including the location for the seminars that are not carried out at the FIS Meetings and take place in a FDP nation, as well as submitting proposals to the Council in regard to membership applications, activities and the programme budget.

### 9.2 FIS Development Programme FIS Personnel

The following FIS personnel implement the FIS Development Programme arrangements and handle the administrative and organisational activities:

Dimitrije Lazarovski, FDP Coordinator: Overall Coordination FIS Development Department

Stefanie Gerber, Project Assistant: Administration, day-to-day contact person FDP

Andreas Wenger, Head of Services: Finances

### **9.3 FIS Development Programme Training Camp Organisation**

Alpine Skiing:	Markus Malsiner
Cross-Country:	Alberto Rigoni
Ski Jumping/Nordic Combined:	Sandro Pertile / Berni Schödler
Freestyle and Snowboard:	Martijn Oostdijk