| **Facts** | (please provide brief factual information only) |
| --- | --- |
| **National Ski Association?** |  |
| **Hosting city?** |  |
| **1. General information** |
| Closest airport |  |
| Distance airport to hotel |  |
| Proposed dates (between mid May – mid June per FIS Statutes) |  |
| Season |  |
| Average outside temperature during proposed Congress dates |  |
| **2. Hotel** |
| - Name of the Congress hotel- Category of the Hotel |  |
| Total hotel capacity – breakdown of room types |  |
| - Number of restaurants in the hotel, type of cuisine- Number of restaurants nearby the hotel |  |
| - Room rates (double/twin) per person (incl. breakfast and taxes)- Room rates (single) (incl. breakfast and taxes)- Included extra services (such as WiFi, use of meeting rooms, coffee breaks) |  |
| If coffee breaks not included, price per person per day |  |
| Meal price ranges (approx.) |  |
| **3. Meeting and Function Rooms** |
| Number of meeting and function rooms suitably equipped (pls. attach plan with room dimensions):- - 1 room for Congress (800 – 1200m2)- 1 room for FIS Council Meeting (60 – 100 m2)- 1 office for FIS (50 – 100 m2) |  |
| Location of meeting and function rooms (distance from hotel to meeting rooms if not in the hotel) |  |
| Internet access in meeting rooms, lobby area – other business services?  |  |
| Cost of meeting rooms if not included in room rate |  |
| Provide list of technical equipment integrated in the meeting room/s, (e.g. screen (and size), projector/beamer, sound system, etc.) |  |
| **5. Social Events** |
| Restaurants or function spaces (in or outside depending on weather) for Cocktail Reception & Gala Dinner with Announcement of elected WSC OrganisersPrice range per person?(cocktail, dinner, entertainment for approx. 400 persons). Partners: e.g. Sports Ministry, National Olympic Committee, Regional/Local Tourism Options? |  |
| **6. Other information** |
| Give information in regard to visa requirements and customs regulations |  |
| Other hotels proposed:- Name- Capacity- Room rates |  |