

Education Guidelines Annex

FIS Equipment Controller Ski Jumping

V1.0 – February 2026

FIS Knowledge & Education Centre

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1 Overview of Education Pathway Equipment Controller

SJ - Equipment Controller		Training Process	Outcomes	Assessment
up to 3 months	Applicant Phase	<p>Applicant Nomination Process</p> <p>The Equipment Control Coordinator nominates potential applicants. Applicants should have experience with the sport and be able to speak and write sport-specific English.</p>		
		<p>Training Process Where they ideally get knowledge and skills. If NSA cannot provide this, Moodle needs to cover up</p> <p>Knowledge: What they need to know and be aware of</p> <ul style="list-style-type: none"> - E-Learning; Moodle - equipment control on national level - general experience with equipment (i.e., suit tailor, service technician etc.) 	<p>Outcomes What they need to know and be able to do at the END of the phase; this will be assessed</p> <p>Skills: What they need to be able to do</p> <p>Professional Skills</p> <ul style="list-style-type: none"> - Experience with the sport (i.e., national judge, working with a local organizer) <p>Personal Skills</p> <ul style="list-style-type: none"> - Motivation and personality - English language Skills - Ability to work in a team - Conflict Management and Communication 	<p>Assessment</p> <p>Moodle Testing</p> <ul style="list-style-type: none"> Motivation Video in English online <p>Seminar/Clinic</p> <ul style="list-style-type: none"> 1:1 and/or group discussion <p>MC Online</p>
1 season	Candidate Phase	<p>Training Process Where they ideally get knowledge and skills</p> <p>Knowledge: What they need to know and be aware of</p> <ul style="list-style-type: none"> - E-Learning; Moodle - Attend ECC Meetings (online or in-person) - Observing EQO during competitions - Practical workshop 	<p>Outcomes What they need to know and be able to do at the END of the phase; this will be assessed</p> <p>Knowledge: What they need to know and be aware of</p> <ul style="list-style-type: none"> - In-depth knowledge of SCE - Knowledge of all processes and procedures of all processes - Administrative knowledge (i.e. documentation, files, reports etc.) - Basic knowledge of run down of SJ TV production - Data Protection and Data Confidentiality 	<p>Assessment</p> <p>Moodle Testing</p> <ul style="list-style-type: none"> Practical exam with a report filled
		<p>Training Process Where they ideally get knowledge and skills</p> <p>Knowledge: What they need to know and be aware of</p> <ul style="list-style-type: none"> - EQC Meetings - E-Learning; Moodle 	<p>Outcomes Continuous development of FIS judges</p> <p>Knowledge: What they need to know and be aware of</p> <ul style="list-style-type: none"> - Deepen the knowledge - Update the knowledge 	<p>Assessment</p> <p>Moodle Testing</p> <ul style="list-style-type: none"> attend an online and/or in-person update two times a year
	Licensed Phase	<p>Training Process Where they ideally get knowledge and skills</p> <p>Knowledge: What they need to know and be aware of</p> <ul style="list-style-type: none"> - EQC Meetings - E-Learning; Moodle 	<p>Outcomes Continuous development of FIS judges</p> <p>Skills: What they need to be able to do</p> <ul style="list-style-type: none"> - Deepen all professional skills - Deepen all personal skills 	<p>Assessment</p> <p>Moodle Testing</p> <ul style="list-style-type: none"> attend an online and/or in-person update two times a year <p>On-field</p> <ul style="list-style-type: none"> - 3 assignments/year - 2 of them on FIS level <p>Knowledge Transfer</p> <ul style="list-style-type: none"> - Proven activity in national sport development (e.g. equipment controller, education, raise organization etc.)
		<p>Generally, it has to be in the interest of the Equipment Controller to keep the license and thus, keep record about when to participate in the Seminar. For the yearly online updates, Moodle will send automated notifications.</p>		

2 Summary of Equipment Controller

2.1 Application Process

Equipment Controller Applicants should be recruited from active members of FIS or NSA. Ideal applicants have experience with the sport and equipment control. For example, they could be national Equipment Controller, suit tailor or service technicians. They must be able to make independent decisions and lead meetings in English.

Before being accepted as an applicant, the person is officially nominated by the Equipment Control Coordinator.

Upon acceptance to become a FIS Ski Jumping Equipment Controller, the applicant will receive access to the FIS E-Learning platform Moodle.

2.2 Applicant Phase

The Applicant must:

- Study the only course “Welcome to FIS”
- Study the only course “How do we work at FIS”
- Optionally study the course “Basic Training Equipment Controller Ski Jumping”
- Prove necessary English skills
- Pass the online Multiple-Choice exam

2.3 Candidate Phase:

First season:

The Candidate must:

- Attend an Equipment Controller Meeting (in-person or online)
- Attend a practical workshop
- Observe equipment control processes and procedures during a competition
- Work as an Equipment Controller in the different fields of equipment control during a competition, supervised by an experienced Equipment Controller
- Pass a practical exam

A candidate must take the practical exam in the same season as the education. There is not possibility to re-take the practical exam.

2.4 Licensed Phase:

The Licensed Equipment Controller must:

- Participate in an Equipment Controller Update (online or in-person) twice a year
- Prove active engagement in Equipment Control work proven by assignments. In detail, they must have at least three assignments per year with two of them on FIS level
- Prove active engagement in development of Ski Jumping in their country
- An Equipment Control license will be revoked if the Equipment Controller does not work as an assigned FIS Equipment Controller for four consecutive years without justified cause.
- An Equipment Control license will be revoked if the Equipment Controller fails to attend an Equipment Control Meeting every four years.

3 Training and Education Opportunities

3.1 Equipment Controller Meetings and Updates

Equipment Controller Candidates and licensed Equipment Controllers need to actively engage in Equipment Controller Meetings and Updates. Not only will the candidates take part alongside licensed Equipment Controller, but they will also contribute to the learning process. These sessions go beyond traditional lectures, incorporating interactive workshops, role-plays, simulations, and real-case presentations.

Equipment Controller Meetings and Updates are key in the Equipment Controller education and as such reserved for Equipment Controller Candidates and licensed FIS Equipment Controller. However, if the space and organization allow, other interested stakeholders, such as National Equipment Controller (licensed and/or in training), LOC members etc., may take part. However, access to supporting learning material and the FIS e-learning platform is exclusive for FIS Equipment Controller Candidates and FIS licensed Equipment Controller.

The Equipment Controllers' in-person meetings are typically held twice a year, if possible, and are organised by the Equipment Control Coordinator. During these sessions, participants discuss lessons learned from past competitions, consider suggestions for potential rule changes, and address the measurement methods and processes involved in their work. Planning and organisation for upcoming competitions are also on the agenda, along with opportunities for personal development and the enhancement of soft skills.

In addition to these in-person gatherings, online meetings are scheduled at set intervals throughout the season. These allow Equipment Controllers to address current topics and maintain ongoing communication within the group.

3.2 In Service Education and Training

In addition to theoretical knowledge, in-service education and training, i.e., active participation in specified roles during an event, is a cornerstone in the education of Candidates and the training of licensed TD. All in-service training for Candidates is meticulously observed, with reports provided to FIS to ensure comprehensive feedback and growth.

3.3 E-Learning

The overall FIS education strategy considers a blended-learning approach. As such, all applicants, candidates and licensed Equipment Controller have access to the FIS E-Learning Platform Moodle (www.edu.fis-ski.com). Moodle is meant to provide a platform for self-regulated e-learning at the discretion of the user. Additionally, it supports the in-person and/or guided e-learning process with supplementary information and learning tools.

4 Governance of Equipment Controller Education

The Equipment Control structure comes under the responsibility of the Sub-Committee for Equipment. The Equipment Control Coordinator and the Technical Expert Equipment exercise this authority.