

Accreditation Management Solution

Request for Information and Pricing

FIS – International Ski and Snowboard Federation

1. Purpose of this document

FIS is assessing the market for a common accreditation management solution for its events and is inviting providers to submit proposals for the provision and implementation of such a solution. This document outlines the initial ambition and preliminary scope and invites providers to present their solution, recommended delivery model and pricing. FIS expects to refine the requirements through individual meetings, demonstrations and follow-up discussions with providers.

2. Background and current situation

FIS is the international federation governing Cross-Country Skiing, Ski Jumping, Nordic Combined, Alpine Skiing, Freestyle Skiing and Snowboarding, as well as Para Alpine Skiing, Para Cross-Country Skiing and Para Snowboarding. More than 150 World Cup events are staged each season, alongside FIS World Championships and Junior World Championships events.

Accreditation is currently managed independently by individual Local Organising Committees (LOCs) and/or National Ski and Snowboard Associations (NSA). Organisers use a range of commercial and internally developed platforms, registration processes, access zones and accreditation printing and production processes. This creates duplicated work, fragmented data and inconsistent processes.

FIS therefore intends to establish one preferred common accreditation management solution covering FIS World Cups and World Championships (with the possibility of future extension to additional FIS event categories), with the long-term ambition of making it the common platform across FIS events.

Accreditation volumes vary by discipline, venue and event scale. Alpine World Cup events are generally the largest World Cup operations, typically requiring approximately 1,000 to more than 1,500 accreditations per event. Other disciplines generally require lower volumes, while FIS World Championships may require more.

3. Project goals

- Establish more consistent accreditation standards and processes across FIS event
- Reduce duplicated administrative work and create cost efficiencies for LOCs, NSAs and FIS
- Improve the consistency, quality, availability and governance of accreditation data
- Maintain flexibility for different disciplines, venues, event sizes and local operational requirements

4. Preliminary scope

The following represents FIS' initial view of the desired solution. Providers are encouraged to recommend alternative or additional approaches where these would improve usability, scalability, security or value for money.

For background, providers may consult the current FIS season-accreditation framework and discipline-specific accreditation matrices available at: [FIS Season Accreditation](#). These

documents describe the current framework and should not be interpreted as limiting the development of the future solution.

Core capabilities:

- Multi-event, multi-discipline and season accreditation management
- Individual and group registration for relevant stakeholder categories, including teams, officials, media, FIS, LOC workforce, partners and other event groups
- Configurable/modular categories, functions, access zones and access matrices, supported by standard FIS templates and event-level customisation
- Application review, photo management, reporting and a record of key system changes
- Physical credential production and printing by LOCs, including QR code or barcode capability. Providers should indicate compatible printers, scanners and other required hardware, what is supplied by the provider versus the LOC and available event-time hardware support
- Digital credential capability and mobile-compatible access
- Role-based user permissions
- GDPR-compliant data management, appropriate information security and reporting
- Integration with relevant FIS, LOC and third-party systems through APIs or other appropriate interfaces. This is expected to include the existing FIS registration system and CRM. Providers should describe their available integration models, data-flow options and experience connecting with comparable systems
- Credential validation and access control: QR or barcode-based validation, including through mobile devices. Integration with more advanced access-control systems and related hardware should be available as an optional capability for events where required
- Management of reusable person profiles across events and seasons, including duplicate identification, matching and appropriate audit trails
- Configurable approval workflows, quota management and delegation of approval rights between FIS, NSAs and LOCs
- Sustainable delivery options: The solution should support reduced material use through digital accreditations, reusable credentials where appropriate and environmentally responsible printing options

Optional or event-specific capabilities:

- Background checks
- Relevant optional modules or additional event-management capabilities available within their solution (such as accommodation, transport, meal management)

Technical and service requirements:

The solution should be suitable for reliable use across FIS events and different operational environments. Providers are invited to describe their standard approach and capabilities in the following areas:

- Availability and maintenance: High availability during event operations, with planned maintenance scheduled to avoid competition and key event-operational periods. Providers should outline their standard service levels and maintenance approach
- Support: Standard support hours, event-day escalation procedures, response times and available remote and/or on-site support options
- Performance and scalability: Ability to support events of different sizes and periods of high activity. Providers should outline relevant capacity assumptions and demonstrated performance for registrations, accreditation production and credential validation

- Offline and low-connectivity operation: Appropriate solutions for critical event-day functions in environments with limited or unstable connectivity, including offline or degraded-mode operation and subsequent synchronisation where applicable
- Languages: English as a minimum interface language. Providers should indicate additional supported languages and available options for managing translations
- Devices and browsers: Responsive use across commonly used web browsers, computers, tablets and mobile devices
- Data retention and portability: Configurable retention, deletion and archiving of accreditation data, together with appropriate data export and portability options
- Business continuity and recovery: Appropriate continuity and recovery arrangements should be in place to support event operations, including fallback options in case of system outages and appropriate data portability and transition arrangements
- Data hosting, information security and data-governance arrangements, including hosting locations, relevant security standards, encryption authentication/MFA/SSO and audit logging

5. Proposed implementation approach

FIS is considering a pilot during the 2027/28 season, potentially earlier if operationally feasible. The pilot is expected to include approximately three to five events representing different disciplines, event sizes and operational environments.

Subject to a successful pilot, FIS intends to begin wider implementation from the 2028/29 season. Adoption is expected to be phased and will depend on organiser readiness, technical feasibility and confidence in the solution.

6. Information requested from providers / topics for provider discussions

Providers are invited to submit a concise response addressing the following:

- Company and solution overview, including the standard product and any relevant optional modules
- Relevant experience in sport, major events or comparable event environments, including references
- Recommended operating model for FIS, considering FIS-level governance and LOC-led operational delivery
- Approach to the technical and service requirements, and core capabilities outlined in Section 4
- Preliminary implementation timeline and the resources required from FIS and LOCs
- Pricing, including key assumptions, with costs separated as appropriate

Responses will be considered based on overall solution fit, functionality, technical and security capabilities, implementation and support model, relevant experience and overall cost/value.

7. Process

1. RFI issued to providers
2. Providers share initial information and relevant supporting materials
3. Individual provider meetings and solution demonstrations
4. Clarification of requirements and revised proposals, where appropriate
5. Selection of a preferred provider for the pilot phase
6. Pilot delivery and evaluation before wider implementation

8. Submission

Response format	Written response supported by relevant company materials or a focused presentation addressing the requested topics.
Deadline	02 October 2026
Contact	Timotej Dudas, Event Project Manager, dudas@fis-ski.com Daniel Köhler, Administrative Sports Coordinator, daniel.koehler@fis-ski.com
Confidentiality	All discussions should be treated as confidential unless otherwise agreed by FIS.

Following review of the responses and provider discussions, FIS will determine the appropriate next stage of the procurement process.