



# **FIS RULES AND TERMS OF REFERENCE FOR FIS COMMITTEES**

**EDITION 2025**

**PART A The FIS Statutes**

**PART B The Standing Committees of the FIS Council and Expert Committees**

**PART C The Technical Committees, Sub-Committees and Advisory Groups**

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## **Appendix**

### Rules for Expenses

## **PART A The FIS Statutes**

The FIS Statutes contain the following general rules and directions for the Committees:

<b>Article</b>	<b>Provision (FIS Statutes)</b>
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14.1	Joint Provisions
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14.1.1	The FIS activities shall be supported by Committees. Standing Committees and Expert Committees are permanent Committees established by the Congress. Technical Committees, Sub-Committees and Working Groups are established by the Council.
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14.1.2	All Committees, Sub-Committees and Working Groups shall be constituted and operate based on the Terms of Reference issued by the Council. The Council shall review the Terms of Reference every second year and make the necessary adjustments and amendments.
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14.1.3	The Committees shall report to the Council on an annual basis and as set out in the respective Terms of Reference. The Sub-Committees and Working Groups shall report to the Council in years with a physical Congress.
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14.1.4	The Council shall appoint the chairpersons and Members of the Standing Committee, the Expert Committees, the Technical Committees, the Sub-Committees and Working Groups, subject to specific rules as set out in these Statutes.
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The Committee Chairs and Members should if possible belong to different Member Associations. The Independent Ethics and Compliance Officer as well as the chairperson and the members of the Ethics Committee shall not belong to any Member Association or otherwise be associated with FIS. The Council shall confirm the members of the Athletes Commission elected according to the Terms of Reference.

14.1.5	All Committees, Sub-Committees and Working Groups shall be advisory in nature, subject to specific exceptions as set out in these Statutes or the Terms of Reference.
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11.3.4.	The Council appoints the following persons:
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11.3.4.5	the chairpersons and members of the Standing Committees and Expert Committees upon proposal of the President, subject to the specific rules as set out in these Statutes
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12.1	Duties and Responsibilities (of the President)
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12.1.5	The President may appoint Working Groups and invite independent experts to the meetings of the Congress, the Council and the Executive Committee.
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## **PART B The Standing and Expert Committees**

### **Joint Regulations for the Standing and the Expert Committees**

#### **1. General Provisions**

##### **1.1 Purpose and Composition**

The Standing Committees and Expert Committees are permanent Committees established by the Congress. The chairs and members of these Committees are appointed by the Council with the exception of the Athletes' Commission.

The Statutes and the Individual Terms of References shall define the group of persons authorised to make nominations for membership with the Standing Committees and Expert Committees.

The members of the Standing and Expert Committees with the exceptions set out in the Statutes and the individual Terms of Reference are appointed immediately after the conclusion of the physical International Ski Congress. The appointments are in force until the end of the next physical International Ski Congress or for a shorter period, as may be indicated. An outgoing member may be replaced for the remaining term.

In cases where the respective Committee has a Vice-Chair position, the Council will assign the Chair and Vice-Chair representing both genders where possible.

In principle no Member Association may be represented in a Standing or Expert Committee by more than one member.

Standing and Expert Committees are to support the President, the Council, the Secretary General and the FIS Integrity Director in an advisory capacity.

The Standing Committees shall perform the functions as specified in the Terms of Reference of each Committee and have no decision-making powers unless they are granted such powers explicitly by the Statutes.

Requests for advice by a Standing or Expert Committee as well as the Committees' responses shall be in writing. Requests by the Council require a decision of the Council taken by the majority of all valid votes cast. Answers to proposals, which are considered urgent are to be reported at the next Council Meeting, unless otherwise determined in the written request to the Committee.

## **1.2 Appointment**

The Council shall make the appointments as set out by FIS Statutes. Such appointments must comply with the qualification criteria set out in the Statutes, the Terms of Reference and the recommendations of the Nomination and Remuneration Committee, if applicable.

Where the Member Associations are invited by the Council to make proposals for appointment, a Member Association wishing to propose candidates for a Committee shall use the FIS Committee Member Manager Tool which will be open according to the dates given in the circular letter sent out approximately 3 months before the physical International Ski Congress, and submit the proposal within the deadline indicated in the FIS Committee Member Manager Tool.

If a candidate is proposed that is not yet a member of any other FIS Committee a written statement of the candidate's qualifications need to be submitted to the FIS Secretary General.

## **1.3 Procedural Rules**

### **1.3.1 Meetings**

The Standing and the Expert Committees shall meet not less than twice a year (online or in-person) on invitation by the Chair. Physical meetings shall be combined with other FIS Meetings (such as the FIS Technical Committee Meetings in Spring and Autumn).

For financial and practical reasons, invitations to Standing or Expert Committee Meetings shall be issued only when there is work to be done. Assurance must be given that the projected work is carried out at all meetings.

Invitations for the regular Standing or Expert Committee Meetings at the FIS Technical Spring and Autumn Meetings including the agenda and accompanying documentation, should generally be issued at least four (4) weeks before the Committee Meeting. Invitation for other Standing or Expert Group Meetings should generally be issued at least two (2) weeks before.

The Committee may only make decisions or submit proposals to the FIS Council on items that were included on the draft agenda for the meeting, or added to the agenda and circulated in writing at least one (1) week prior to the meeting. In exceptional cases to be justified, the Chair may call an urgent meeting and distribute the agenda when the meeting is called.

If a regular member does not attend three (3) consecutive ordinary meetings of his Committee, his membership automatically expires. The National Ski Association concerned shall in this case propose a new member.

### **1.3.2 Quorum – Voting**

The quorum for a Standing and Expert Committee is reached when half of the regular members of the Committee attend the meeting.

In the case of the need for an indicative vote, each regular member including the Chair of the Expert Committee has one vote.

The Standing and Expert Committees shall make decisions by simple majority. In case of a tie the Chair has the deciding vote.

In case of the appearance of a conflict of interest, the respective Committee Member shall abstain from the discussions and voting on a specific issue. Whether or not a certain circumstance is likely to create the appearance of a conflict of interest, the Chair shall decide on whether the respective Committee member is entitled to participate in the discussion and voting. In case a certain circumstance is likely to create the appearance of a conflict of interest for the Chair, the Vice-Chair shall decide on whether the respective Chair is entitled to participate in the discussions and in voting on the issue and will chair this part of the meeting.

### 1.3.3 Minutes and Reports

It is the duty of the Chair of each Standing and Expert Committee to keep minutes of the Committee meetings and as soon as possible after each meeting distribute the minutes to the members of the Committee, the FIS President, the Secretary General and to other addresses according to decisions taken by the Committee from time to time.

All Member Associations shall be informed through the FIS Headquarters as soon as possible after the meeting about the actions and resolutions of the respective Committee through a summary of important matters in the FIS Newsflash.

The Chairs of the Committees are responsible to submit reports to the Council as required in the Statutes (article 15.1.3) and in years with a physical Congress for publication in the FIS Book of Reports, as the content of such reports is considered of interest and importance for all Member Associations.

## 1.4 Travel Expenses

Expenses of members of Standing Committees for travel and accommodation are borne by FIS in compliance with the Rules for Expenses for FIS Council members

Expenses of members of Expert Committees for travel and accommodation shall be borne by the Member Association.

When the FIS Council or the Presidency confers a special task on a Committee Chair, other Committee Member or group of Member bringing about travel expenses, FIS will then be responsible for the travel and hotel expenses. Reimbursement of contribution to travel expenses is carried out according to regulations established by the FIS Finance Commission ([appendix](#)). Properly documented receipts are to be sent to the Finance Department at the FIS Headquarters.

## 1.5 Unforeseen Circumstances – Appeals

All matters not specified in the Statutes, these General Provisions or the specific Terms of Reference will be dealt with by the FIS President and the Secretary General in consultation with the Committee Chairs concerned.

Decisions of Standing or Expert Committees can be reviewed by the Council if challenged by a Member Association, a Council Member or a member of the respective Committee within 10 days upon such decision has been taken, unless the Statutes, these ToR or other FIS Rules and Regulations provide for any other remedy.

## 2. Individual Terms for each Standing and Expert Committee

### The Athletes Commission

<b>Statutory Basis</b>	Articles 9.4.1, 15.2.1 (A Standing Committee)
<b>Relevant Rules</b>	FIS Athlete's Commission Guide
<b>Composition</b>	<p>2 representative of Alpine Skiing (one woman, one man)                  2 representatives of Cross-Country Skiing (one woman, one man),                  2 representatives of Ski Jumping (one woman, one man),                  2 representatives of Nordic Combined (one woman, one man),                  2 representatives of Snowboarding (one woman, one man),                  2 representatives of Freestyle Skiing (one woman, one man)                  2 representatives of non-Olympic (one woman, one man)                  2 representatives of Para Snowsports (one woman, one man)                  FIS Communications Director as Ex Officio non-voting member</p>
<b>Appointed by</b>	<p>Election by the Athletes at the respective FIS World Championships every four (4) years. The members shall all be of different nationalities.</p> <p>The Chairperson of the Athletes Commission is appointed by the members of the Athletes Commission by a majority vote (for the avoidance of doubt FIS Statutes Article 11.3.4.5 does not apply).</p> <p>The Athletes Commission shall propose representatives to the Congress to represent the Athletes Commission in the Council and the Executive Board.</p>
<b>Qualifications</b>	<p>At the time of their elections to the Athletes Commission, to be eligible the Athlete must have participated in the last Olympic Winter Games/Paralympic Winter Games, FIS World Championships/FIS Para World Championships or a FIS World Cup/FIS Para World Cup in the season of the previous World Championships /Para World Championships.</p>
<b>Mandate/Tasks</b>	<ul style="list-style-type: none"> <li>- represent active athletes so as to provide input in the governance of Snowsport, including providing advice to the Council on matters affecting the FIS and FIS Disciplines from the athletes' perspective. Proposals from the Athletes' Commission will be tabled at the next Council meeting for approval;</li> <li>- serve as a liaison for the Athlete Commission in all National Ski Associations and assist their establishment;</li> <li>- nominate their Co-Chairs, one Woman and one Man from different disciplines;</li> <li>- liaise with the IOC, the IPC and WADA and other appropriate athletes commissions/committees;</li> <li>- propose representatives to the Congress to represent the Athletes Commission in the Council. The representative shall all have different nationalities; and</li> </ul>

- appoint their representative in each discipline to serve as member of the Technical Committee/Executive Board.

<b>Term</b>	Four (4) years, and active Athletes may continue to run for re-elections as long as they continue to meet the criteria described at 15.2.1.2 above and then one last four (4) year term once they are retired.
<b>Reporting</b>	None
<b>Meetings</b>	Twice per year in conjunction with the FIS Technical Committee Meetings or major events where all disciplines are represented such as Olympic Winter Games.  Depending on specific topics meetings can take place online.
<b>Financials</b>	Travel expenses for Athlete Commission Meetings during the FIS Technical Committee Meetings are borne by FIS.

## **The Finance Committee**

<b>Statutory Basis</b>	Articles 9.4.2, 15.2.2 (A Standing Committee)
<b>Relevant Rules</b>	None
<b>Composition</b>	Chair * Two (2) or more regular members President and Secretary General as ex officio members  * The Finance Committee shall be chaired ex-officio by the Treasurer
<b>Appointed by</b>	FIS Council upon proposal of the FIS President.
<b>Qualifications</b>	Financial education and/or experience
<b>Mandate/Tasks</b>	<ul style="list-style-type: none"><li>- review the budget proposal and present it with its recommendations to the Council. Once approved by the Council, the annual budget will be distributed in writing to the Member Associations no later than 21 (twenty-one) days before the Congress; and</li><li>- review the annual accounts – namely the statutory accounts and consolidated accounts and provide its comments before they are submitted to the Congress for approval and</li><li>- monitor the financial situation of FIS throughout the year.</li></ul>
<b>Term</b>	Up to two (2) years, re-appointment possible
<b>Reporting</b>	None
<b>Meetings</b>	At least once per year upon invitation of the Chair
<b>Financials</b>	As per Rules of Expenses for FIS Council members

## The Audit Committee

<b>Statutory Basis</b>	Articles 9.4.3, 15.2.3 (A Standing Committee)
<b>Relevant Rules</b>	None
<b>Composition</b>	Chair Two (2) or more regular members
<b>Appointed by</b>	FIS Council upon proposal of the FIS President.
<b>Qualifications</b>	Financial education and/or experience
<b>Mandate/Tasks</b>	<ul style="list-style-type: none"> <li>- shall report to the Council and assist the Secretary General in fulfilling their responsibilities regarding risk management, financial reporting, compliance and governance</li> <li>- shall have the authority and responsibility to conduct any audit it deems necessary to perform.</li> <li>- monitor the integrity of FIS's financial statements and ensure that the financial statements of FIS and its subsidiaries are prepared in accordance with the Swiss Code of Obligation (CO) and comply with Swiss law and these Statutes, monitor any other formal announcement relating to its financial condition and review significant financial reporting judgments;</li> <li>- oversee the internal control and financial risk management systems of FIS and report on the types of risk to which FIS is exposed and verify that effective business continuity plans are in place;</li> <li>- review compliance with policies, procedures and applicable regulations in relation to financial reporting, including arrangements by which staff and suppliers may, in confidence, raise concerns about possible improprieties in matters of financial reporting; and</li> <li>- advise the Council for the approval at the Congress of the appointment, re-appointment or removal of the external auditors.</li> </ul>
<b>Term</b>	Up to two (2) years, re-appointment possible
<b>Reporting</b>	None
<b>Meetings</b>	At least once per year upon invitation of the Chair
<b>Financials</b>	As per Rules of Expenses for FIS Council members

## The Independent FIS Ethics and Compliance Officer and the Ethics Committee

<b>Statutory Basis</b>	Articles 9.4.4, 15.2.4 (A Standing Committee)
<b>Relevant Rules</b>	FIS Universal Code of Ethics [2016], FIS Rules on the Prevention of Manipulation of Competitions [2018] FIS Procedural Rules [2023]
<b>Composition</b>	Chair At least five (5) other members
<b>Appointed by</b>	IECO: Congress upon proposal of the FIS Council Chair: Congress upon proposal of the FIS Council Other members: Council, subject to confirmation by Congress
<b>Qualifications</b>	Legal Education
<b>Mandate/Tasks</b>	<p>Chair and other members shall not belong as officials or employees to any Member Association or otherwise be associated with FIS</p> <p>IECO</p> <ul style="list-style-type: none"> <li>- shall operate independently and is not subject to instructions of the Congress, the Council or the Secretary General</li> <li>- review open or confidential reporting of potential breach of the Universal Code of Ethics and the FIS Rules on the Prevention of the Manipulation of Competitions and prepare a final report, in accordance with the Procedural Rules for the FIS Ethics and Compliance Officer and the Ethics Committee.</li> </ul> <p>Committee</p> <ul style="list-style-type: none"> <li>- ensure that the Universal Code of Ethics and the FIS Rules on the Prevention of the Manipulation of Competitions are being respected</li> <li>- advise on how to avoid or resolve conflicts of interest;</li> <li>- hear and adjudicate cases relating to alleged breaches of the Universal Code of Ethics and the FIS Rules on the Prevention of the Manipulation of Competitions; and</li> <li>- recommend further measures for the application and amendment of the Universal Code of Ethics and the FIS Rules on the Prevention of the Manipulation of Competitions.</li> </ul>
<b>Term</b>	IECO: two (2) years, re-election possible for two (2) more terms Chair and other members: four (4) years, re-election possible for two (2) more terms
<b>Reporting</b>	None
<b>Meetings</b>	As often as may be required upon invitation of the Chair
<b>Financials</b>	none

## **The Nomination and Remuneration Committee**

<b>Statutory Basis</b>	Articles 9.4.5, 15.2.5 (A Standing Committee)
<b>Relevant Rules</b>	FIS Election Qualification Rules (EQC)
<b>Composition</b>	Chair Three (3) or more members
<b>Appointed by</b>	FIS Council upon proposal of the FIS President.
<b>Qualifications</b>	All members shall be independent of the FIS Council.
<b>Mandate/Tasks</b>	<p>The Nomination and Remuneration Committee shall assist the Council in matters related to the appointment and compensation of the President, the Council Members and the Secretary General, and</p> <ul style="list-style-type: none"><li>- issue and enforce the Election Qualification Criteria for the election of the President and the Council Members and decide on any matter in relation to eligibility and campaign conduct by a Candidate;</li><li>- review the compensation scheme of the President and the Secretary General;</li><li>- periodic review of Policies governing recruitment, training and remuneration; and</li><li>- inform the Council regarding activities and provide an annual activity report to the Congress.</li></ul>
<b>Term</b>	Up to two (2) years, re-appointment possible
<b>Reporting</b>	Annual activity report to the Congress
<b>Meetings</b>	At least once per year upon invitation of the Chair
<b>Financials</b>	none

## **The Environmental, Social and Corporate Governance (ESG) Committee**

<b>Statutory Basis</b>	Articles 9.4.6, 15.2.6 (A Standing Committee)
<b>Relevant Rules</b>	None
<b>Composition</b>	Chair At least two (2) other members  President as ex officio member
<b>Appointed by</b>	FIS Council upon proposal of the FIS President.
<b>Qualifications</b>	All members including the Chair shall be independent of the FIS Council except the ex officio members.
<b>Mandate/Tasks</b>	<ul style="list-style-type: none"><li>- assess, measure and compare the FIS' ESG performance with respect to all its activities</li><li>- perform an ongoing review of existing rules and policies, in relations to the themes sustainability, environment, social and good governance, and make recommendations for additional rules and policies</li></ul>
<b>Term</b>	Up to two (2) years, re-appointment possible
<b>Reporting</b>	None
<b>Meetings</b>	At least once per year upon invitation of the Chair
<b>Financials</b>	None

## **The Strategic Planning Committee**

<b>Statutory Basis</b>	Articles 9.4.7, 15.2.7 (A Standing Committee)
<b>Relevant Rules</b>	None
<b>Composition</b>	Chair At least two (2) other members  President and Secretary General as ex officio members
<b>Appointed by</b>	FIS Council upon proposal of the FIS President.
<b>Qualifications</b>	Expert knowledge in different aspects of winter sports strategic planning
<b>Mandate/Tasks</b>	<ul style="list-style-type: none"><li>- responsible for the FIS's rolling five (5) year strategic plan, which shall be updated annually</li><li>- the strategic plan shall incorporate all aspects of the objectives of FIS as an organisation</li><li>- seek the approval by the Council of the strategic plan</li><li>- report annually to the Congress on its contents and shall publish a summary version annually</li></ul>
<b>Term</b>	Up to two (2) years, re-appointment possible
<b>Reporting</b>	Report annually to the Congress
<b>Meetings</b>	At least once per year upon invitation of the Chair
<b>Financials</b>	none

## **The Anti-Doping Advisory Board**

<b>Statutory Basis</b>	Articles 9.5.1, 15.3.1 (An Expert Committee)
<b>Relevant Rules</b>	None
<b>Composition</b>	Five (5) independent members including the Chair FIS Integrity Director as ex officio member
<b>Appointed by</b>	The Council upon proposal of the FIS President.
<b>Qualifications</b>	Anti-Doping education  All members including the Chair shall be independent of the FIS
<b>Mandate/Tasks</b>	<ul style="list-style-type: none"><li>- shall advise the Council and the FIS management in the matters defined in the Term of Reference and on specific questions which are submitted to them from time to time.</li> <li>- to advise and assess the FIS Anti-Doping Management on<ul style="list-style-type: none"><li>- Testing strategies</li><li>- Integration of intelligence to testing strategies</li><li>- Scientific based preventive activities</li><li>- Doping trends / additional testing methods</li><li>- Strategy for long stored samples (storage and re-analyses)</li><li>- Strategic direction of innovative testing investigation methods</li><li>- Performance</li></ul></li></ul>
<b>Term</b>	Up to two (2) years, re-appointment possible
<b>Reporting</b>	None
<b>Meetings</b>	As often as may be required upon invitation of the Chair
<b>Financials</b>	none

## **The Legal and Safety Committee**

<b>Statutory Basis</b>	Articles 9.5.2, 15.3.2 (An Expert Committee)
<b>Relevant Rules</b>	None
<b>Composition</b>	Chair Number of members defined by FIS Council
<b>Appointed by</b>	The Council upon proposal of the FIS President. NSAs can nominate candidates for the President's consideration.
<b>Qualifications</b>	Expertise beneficial to the activities of FIS, especially in legal and safety questions of skiing and snowboarding per Article 15.3.2
<b>Mandate/Tasks</b>	<ul style="list-style-type: none"><li>- shall advise the Council and the FIS Management on specific legal issues which are submitted to them by the Council or the FIS management from time to time in relation to legal questions concerning the safety of skiers and snowboarders</li><li>- upon request, the Legal and Safety Committee may assist the Council and the FIS management in the reviewing of the Statutes and the FIS Rules and Regulations.</li></ul>
<b>Term</b>	Up to two (2) years, re-appointment possible
<b>Reporting</b>	None
<b>Meetings</b>	Once per year in conjunction with the FIS Technical Committee Meetings. Further meetings by way of videoconferencing may be necessary if a specific request by the Council or the FIS Management so requires
<b>Financials</b>	Travel and hotel expenses for Chair, and other members are borne by the nominating National Ski Association

## **The Medical Committee**

<b>Statutory Basis</b>	Articles 9.5.3, 15.3.3 (An Expert Committee)
<b>Relevant Rules</b>	None
<b>Composition</b>	Chair and Vice-Chair Number of members defined by FIS Council  FIS Integrity Director as ex officio member
<b>Appointed by</b>	FIS Council upon proposal of the FIS President. NSAs can nominate candidates for the President's consideration.
<b>Qualifications</b>	Expertise beneficial to the activities of FIS with a medical background
<b>Mandate/Tasks</b>	<ul style="list-style-type: none"><li>- shall advise the Council and the FIS management on specific medical issues which are submitted to them by the Council or the FIS management from time to time</li><li>- shall closely co-operate with the Technical Committees in all matters of medical nature</li></ul>
<b>Term</b>	Up to two (2) years, re-appointment possible
<b>Reporting</b>	None
<b>Meetings</b>	Once per year in conjunction with the FIS Technical Committee Meetings. Further meetings by way of videoconferencing may be necessary if a specific request by the Council or the FIS Management requires so
<b>Financials</b>	Travel and hotel expenses for Chair, Vice-Chair and other members are borne by the nominating National Ski Association

## **PART C The Technical Committees, Sub-Committees and Advisory Groups**

### **1. Joint Regulations**

The FIS Council specifies the tasks, rights and duties of a Technical Committee.

#### **1.1 General provisions**

Technical Committees, Sub-Committees, Athletes Commission and Advisory Groups can be asked for advice by the President, the Council, the Secretary General and the FIS Integrity Director. Such request and answer or opinion must be in writing.

All rule changes proposed by the Committees, Athletes Commission and Advisory Groups, etc. **are subject to the approval** of the Council.

### **2. Appointment and members**

2.1 The Council appoints Committees and any necessary Sub-Committees and Advisory Group as **advisory bodies** to the Council. They shall deal with special fields of activities as determined by the Council.

2.2 The members of Committees, Sub-Committees and Advisory Groups, etc. are appointed by the Council upon proposal by their National Ski Association in principle immediately after the conclusion of the physical International Ski Congress. The appointments are in force until the end of the next physical International Ski Congress or for shorter period, as may be indicated. An outgoing member may be replaced (see also 6.5).

2.3 Members of the FIS Council may exceptionally be considered for membership of a Committee.

### **3. General Constitution**

3.1 The number of regular members and conference members will be defined for each Technical Committee and Sub-Committee individually, depending on the subject the respective Committee is in charge of.

3.2 In principle the National Associations may not be represented on the Committee by more than one regular member, with the exception of the special composition of Co-ordinating Committees, where several Committees are represented by their Chair or specially designated ordinary members, without regard to nationality.

3.3 National Ski Association nomination proposals for qualified members must include both genders if there is more than one member proposed a maximum of 70 % of one gender must be respected

In cases where the respective Committee has a Vice-Chair position, the Council will assign the Chair and Vice-Chair representing both genders where possible.

- 3.4 Each Committee may appoint a minute-taker (secretary) from amongst its members. For the Committees where the minutes are taken by a member of the FIS staff, this person is appointed by the Secretary-General.

#### **4. Committee Members**

- 4.1 Only affiliated National Associations (Article 8.2.1.7) and the members of the FIS Council may propose candidates for the Committees and Sub-Committees. Candidates shall be appropriately expert in the field of activity for which they are proposed.
- 4.2 Affiliated National Associations wishing to propose candidates for Committees and Sub-Committees shall use the FIS Committee Member Manager Tool which will be open according to the dates given in the circular letter sent out approximately 3 months before the physical International Ski Congress. If a candidate is proposed that is not yet a member of any other FIS Committee a written statement of the candidate's qualifications need to be submitted to the FIS Headquarters.

#### **5. Travel Expenses, etc.**

- 5.1 A Member Association proposing a candidate for a Committee or a Sub-Committee who is later appointed member of the Committee by the Council, undertakes the obligation to meet travel and hotel expenses incurred by the member in question when attending regular meetings of the relevant Committees.
- 5.2 When the FIS Council or the Presidency confers a special task on a Committee Chair, other Committee Member or group of Member bringing about travel expenses, the FIS will then be responsible for the travel and hotel expenses as far as the FIS Competition Rules do not otherwise rule (as for instance Technical Delegates, Ski Jumping Judges, Inspectors, etc.).
- 5.3 Reimbursement of contribution to travel expenses is carried out according to regulations established by the FIS Finance Committee ([appendix](#)). Properly documented receipts are to be sent to the Finance Department at the FIS Headquarters.

#### **6. Honorary Committee Members**

The members of the Committees who have, for 10 years at least, rendered particular services to international skiing within the FIS Committees can be appointed as Honorary members of a FIS Committee.

##### **Procedure**

The proposal is made by the Committees. The appointment as Honorary Committee Member is decided by the FIS Council by majority.

##### **Prerogatives of the Honorary Members of Committees**

The Honorary members of the Committees can participate without having the right to vote, in the meetings of the Committees in question.

These persons have no right to a reimbursement of their travel and accommodation expenses when they participate in the meetings of the Committees or at a sports event.

## **7. General Purpose**

7.1 The purpose of a Committee is:

7.1.1 to advise the Council;

7.1.2 to make recommendations, when found necessary, for alterations and revisions of the International Ski Competition Rules (ICR) and other FIS Rules and Regulations,

7.1.3 to assist the Council and the FIS Headquarters in technical matters;

7.1.4 to deal with all matters referred to the Committee, Commission, Sub-Committee or Advisory Group by the Council and to take measures which may lead to the furthering and development of the sport of skiing.

7.1.5 to submit reports on the Committee's activities to the Council publication in the FIS Book of Reports and

7.1.6 to secure collaboration and to co-ordinate its work with other Committees.

## **8. Meetings, Minutes and Reports**

8.1 The Committees shall normally meet twice a year during the FIS Technical Committee Meetings (Spring and Autumn).

8.2 For financial and practical reasons, invitations to Committee Meetings shall be issued only when there is work to be done. Guarantee must be given that the projected work is carried out at all meetings.

8.3 Invitations for the regular Committee Meetings, at the FIS Technical Committee Spring and Autumn Meetings, to the members and to the delegated Council Members, including the agenda, comments on the main items and accompanying documentation, have to be issued at least four (4) weeks before the meeting. Invitations for other Committee Meetings have to be issued at least two (2) weeks before.

8.3.1 The Committee may only make decisions respectively submit proposals to the FIS Council on items that were included on the draft agenda for the meeting, or added to the agenda and circulated in writing at least one (1) week- prior to the meeting. In exceptional cases to be justified, the Chair can call an urgent meeting and circulate the agenda when the meeting is called.

8.5 If a regular member is unable to attend a meeting, a substitute may be appointed by his National Association (or by the main Committee in case of meetings of Committees with special constitution, e.g. Equipment Committee). The substitute shall present a written authorisation from his Association. The substitute shall be entitled to make proposals but has no vote.

If a regular member does not attend three (3) consecutive ordinary meetings of his Committee, his membership automatically expires. The National Ski Association concerned shall in this case propose a new member.

- 8.6 The Chair of a Committee has the right in an emergency to act on his/her own responsibility, with the permission of the FIS President or the Secretary-General. The Chair must report such action to the Committee Members as soon as possible.
- 8.7 It is the duty of the Chair of each Committee and Sub-Committee to keep minutes of the Committee meetings and as soon as possible after each meeting distribute the minutes to the members of the Committee, the FIS President, the Secretary-General, the delegated Council Members and to other addresses according to decisions taken by the Committee from time to time.
- 8.8 Agendas and minutes of each meeting which are prepared by the designated Committee member should be provided in electronic format, by e-mail, to the appointed member of staff at the FIS Headquarters in order that these may be properly formatted, distributed made available in the respective online FIS Tool to all National Ski Associations.
- 8.9 All National Associations shall be informed through the FIS Headquarters as soon as possible after the meeting about the actions and resolutions of the Committee through a summary of important matters in the FIS Newsflash.
- 8.10 The Chairs of the Committees are responsible to submit for publication the reports on the activity of the Committees or Sub-Committees in the FIS Book of Reports in years with a physical Congress (Article 15.1.3), as the content of such reports is considered of interest and importance for the FIS Members and for the activities of the different Committees.

## **9. Quorum – Voting**

- 9.1 The quorum for a Committee, resp. Sub-Committee is reached when half of the regular members of the Committee attend the meeting.
- 9.2 In the case of the need for an indicative vote, each regular member of the Committee and Sub-Committee including the designated representative of the Athletes Commission has one vote. If more than one delegate is from the same nation are on a Committee, only one vote per nation will be counted.
- 9.2.1 The Chair of the Committee has the right of vote, subject to art. 9.2 whereby only one representative per National Ski Association has the right to vote.

## **10. Finances**

- 10.1 A Committee shall submit a financial request for its activities after the FIS Technical Committee Spring Meetings to the FIS Council. The FIS Council, with a report by the Secretary General, will decide on the financial requests at its meeting in connection with the FIS Congress
- 10.2 A Committee has no right to incur expenses other than those authorised in its financial request as approved by the Council.

**11. Unforeseen Circumstances – Appeals**

- 11.1 All matters not specified in these regulations will be dealt with by the FIS President and the Secretary-General in consultation with the Committee Chairs concerned.
- 11.2 Decisions in accordance with article 11.1 above which are considered of special importance are to be reported at the next Council Meeting.
- 11.3 Appeals against decisions according to 11.1 and 11.2 above may be made to the FIS Council.

## List of FIS Technical Committees

### Cross-Country Skiing

- Cross-Country Committee
- Sub-Committee for Cross-Country Youth & Development Questions
- Sub-Committee Cross-Country for Rules and Control
- Sub-Committee for Cross-Country World and Continental Cups
- Sub-Committee for Popular Cross-Country Skiing
- Sub-Committee for Roller Skiing

### Ski Jumping

- Ski Jumping Committee
- Sub-Committee for Ski Jumping and Nordic Combined Youth and Development Questions
- Sub-Committee for Ski Jumping Hills
- Sub-Committee for Ski Jumping Calendar Planning
- Sub-Committee for Ski Jumping Officials, Rules and Control
- Sub-Committee for Ski Jumping Equipment and Development

### Nordic Combined

- Nordic Combined Committee
- Sub-Committee for Nordic Combined Officials, Rules and Control

### Nordic Disciplines

- Coordination Group for the Nordic Disciplines (closed membership)

### Alpine Skiing

- Alpine Skiing Committee
- Sub-Committee for Alpine Youth & Development Questions
- Sub-Committee for Classification of Alpine Competitors
- Sub-Committee for Alpine Courses
- Sub-Committee for Alpine Rules
- Sub-Committee for Alpine Technical Delegates
- Sub-Committee for Alpine World Cup
- Sub-Committee for Alpine Intercontinental Cups
  - Sub-Committee for Alpine European Cup
  - Sub-Committee for Alpine North American Cup
  - Sub-Committee for Alpine South American Cup
  - Sub-Committee for Alpine Australia/New Zealand Cup
  - Sub-Committee for Alpine Far East Cup
- Sub-Committee for Alpine Citizen Racers
- Sub-Committee for University Racers
- Sub-Committee for Masters Racing
- Advisory Group for Alpine Technical Equipment

### Snowboard, Freestyle, and Freeski

- Committee for Snowboard, Freestyle and Freeski
- Sub-Committee for Snowboard, Freestyle and Freeski Youth & Development Questions
- Sub-Committee for Park and Pipe
- Sub-Committee for Ski Cross
- Sub-Committee for Snowboard Cross
- Sub-Committee for Freestyle Skiing
- Sub-Committee for Snowboard Alpine
- The Advisory Group for Snowboard, Freestyle and Freeski Rules
- The Advisory Group for Snowboard, Freestyle and Freeski Technical Delegates
- The Advisory Group for Snowboard, Freestyle and Freeski Judges

### Para Snow Sports

- Committee for Para Snow Sports
- Sub-Committee for Para Alpine Skiing
- Sub-Committee for Para Cross-Country Skiing
- Sub-Committee for Para Snowboard
- Para Snow Sports Advisory Groups
- Para Snowsport Expert Groups

### Speed Skiing Committee

### Telemark Skiing Committee

### Grass Skiing Committee

### Interdisciplinary Committees & Advisory Groups

- Committee for Advertising Matters
- Committee for Competition Equipment (closed membership)
- Committee for Public Relations and Mass Media
- Coordination Group for General Youth & Development Questions (closed membership)
- Womens Committee
- The Advisory Group for Timing & Data

## **Individual Terms of Reference and tasks of the Technical Committees and Sub-Committees**

### **The Cross-Country Skiing Committee**

#### **General purpose**

- to follow and study cross-country competition sport, discuss its future and present to the Council proposals for its organisation, promotion and further sound development;
- to function as an instrument of coordination between officials, National Ski Associations, competition Organisers, teams, etc. and to collaborate with the FIS Headquarters;
- to submit to the Council rules and competition schedules on proposal of the Sub-Committees;
- to propose to the Council members of the jury for World Ski Championships and Olympic Winter Games;
- to nominate in collaboration with the FIS Headquarters and on proposal of the Sub-Committee for Rules and Control, the Technical Delegates for all international competitions with the exception of World Championships and Olympic Winter Games.
- to follow and study the development of the competition equipment and to submit viewpoints on new competition equipment to the Committee for Competition Equipment;

#### **Purpose of the Executive**

- to co-ordinate the work of the Sub-Committees, to act as an executive body in all questions regarding cross-country skiing and to advise the Council on all technical matters;
- to nominate and commission periodical Advisory Groups for special tasks.

#### **Purpose of the Cross-Country Committee**

- to co-ordinate the work of the Sub-Committees and to discuss the proposals of the Sub-Committees and Advisory Groups and to submit its viewpoints to the Council.

### **Purpose of the Conference**

- to discuss the current status and the future of the Cross-Country sport and to act as an instrument of information between the Cross-Country Committee and the National Ski Associations.

### **Purpose of the Coordination Group**

- to select and direct proposals for consideration by the relevant Sub-Committee.

### **Constitution**

Executive:	Chair + max. 7 regular members
Committee:	Chair (the Chair of the Executive) + Chairs of the Sub-Committees + the members of the Executive + the Chair of the Committee for Nordic Combined + representatives from the 4 areas, if they are not already represented by the Chairs of the Sub-Committees or the members of the Executive + representative of the Athletes Commission.
Conference:	each affiliated National Ski Association may be represented by one member.
Coordination Group:	Race Director (Manager) for Cross-Country, Chairs of the Cross-Country Committee and the Sub-Committees.

### **Meetings**

Executive:	when necessary (in principle twice per year)
Committee:	in principle twice per year
Conference:	in principle twice per year
Coordination Group:	when necessary and in good time prior to the Cross-Country Committee Meeting in order to select and circulate proposals to the Members and the National Ski Associations

## **The Sub-Committee for Cross-Country Youth and Development Questions**

### **Purpose**

- to promote children's and youth activities in Cross-Country skiing and deal with questions relating to children's activities;
- to coordinate children's and youth Cross-Country skiing activities with the Cross-Country Committee and the different Sub-Committees;
- to collaborate with the appointed Nordic Combined expert
- to support and engage with the FIS Bring Children to the Snow campaign

### **Constitution**

as defined in article 2.1

### **Meetings**

In principle twice per year.

## **The Sub-Committee Cross-Country for Rules and Control**

### **Purpose**

- to present viewpoints and proposals to the Cross-Country Committee and the Council for the improvement of the competition rules or other measures having to do with the International Competitions Rules;
- to elaborate the exact wording of the rules in collaboration with the Committee and the different Cross-Country Sub-Committees;
- to supervise the wording of new editions of the International Competition Rules.
- to present viewpoints and proposals to the Cross-Country Committee and the Council for the improvement of the supervision and the control of cross-country skiing competitions;
- to co-ordinate Cross-Country homologation matters and the education of Cross-Country homologation inspectors;
- to supervise and to instruct the Technical Delegates in collaboration with the FIS Headquarters
- to organise technical seminars for the improvement of Technical Delegates with the approval of the Cross-Country Committee and the Council;
- to nominate in collaboration with the FIS Headquarters the Technical Delegates for all international competitions to control the organisation and carrying-out of the competitions, with the exception of World Ski Championships and Olympic Winter Games.

### **Constitution**

as defined in article 2.1

### **Meetings**

In principle twice per year.

## **The Sub-Committee for Cross-Country World and Continental Cups**

### **Purpose**

- to present to the Council and to the Cross-Country Committee proposals for rules for the Cross-Country World Cup and Continental Cup competitions;
- to propose the Calendar of the World Cup and Continental Cup competitions in collaboration with the FIS Headquarters, National Ski Associations and other parties concerned;
- to follow and analyse the development of the World Cup and Continental Cups;
- to decide in co-operation with the FIS Headquarters on last minute changes in the World Cup and Continental Cups schedule and to decide on a substitute organiser in case of cancellation of an event.

### **Constitution**

as defined in article 2.1

### **Meetings**

In principle twice per year.

## **The Sub-Committee for Popular Cross-Country Skiing**

### **Purpose**

- to deal with all questions concerning FIS Marathon, long-distance and mass races and to follow and study the development of popular Cross-Country skiing and to submit to the Cross-Country Committee and the Council proposals for the promotion of the sport;
- to collaborate with the Organisers of the main popular Cross-Country events and to propose the Calendar of international long-distance events;
- to propose guidelines for popular Cross-Country events in collaboration with the parties concerned.

### **Constitution**

as defined in article 2.1

### **Meetings**

In principle twice per year.

## **The Sub-Committee for Roller Skiing**

### **Purpose**

- to deal with all questions concerning roller skiing races and to follow and study its development and to submit to the Cross-Country Committee and the Council proposals for the promotion of the sport;
- to collaborate with the Organisers of the roller skiing events;
- to elaborate the Calendars in collaboration with the National Ski Associations and to coordinate rules, schedules, quotas, etc;

### **Constitution**

as defined in article 2.1

### **Meetings**

In principle twice per year.

## **The Ski Jumping Committee**

### **General purpose**

- to follow and study Ski Jumping sport, discuss its future and present to the Council proposals for its promotion and further sound development;
- to function as an instrument of coordination between officials, National Ski Associations competition Organisers, teams, etc. and to collaborate with the FIS Headquarters;
- to submit to the Council rules and competition schedules on proposal of the Sub-Committees;
- to propose to the Council members of the jury for World Ski Championships and Olympic Winter Games;
- to nominate in collaboration with the FIS Headquarters and on proposal of the Sub-Committee for Officials, Rules and Control the Technical Delegates for all international competitions to control the organisation and carrying out of the competitions, with the exception of World Championships and Olympic Winter Games;

### **Purpose of the Ski Jumping Committee**

- to co-ordinate the work of the Sub-Committees and to discuss the proposals of the Sub-Committees and Advisory Groups, to act as an executive body in all questions regarding Ski Jumping and to advise the Council on all technical matters;
- to nominate and commission periodical Advisory Groups for special tasks.

### **Purpose of the Conference**

- to discuss the current status and the future of the Ski Jumping sport and to act as an instrument of information between the Ski Jumping Committee and the National Ski Associations.

### **Purpose of the Coordination Group**

- to select and direct proposals from the National Ski Associations for consideration by the relevant Sub-Committee.

## **Constitution**

- Committee: Chair + Chairs of the Sub-Committees + the Chair of the Committee for Nordic Combined + representatives from the 4 areas, if they are not already represented by the Chairs of the Sub-Committees or the members of the Executive + representative of the Athletes' Commission.
- Conference: each affiliated National Ski Association may be represented by one member.
- Coordination Group: Co-ordinator for Ski Jumping, Chairs of the Ski Jumping Committee and the Sub-Committees.

## **Meetings**

- Committee: in principle twice per year
- Conference: in principle twice per year
- Coordination Group: when necessary and at least 3 weeks prior to the Ski Jumping Committee Meeting in order to select and circulate proposals to the Members and the National Ski Associations

## **The Sub-Committee for Ski Jumping and Nordic Combined Youth and Development Questions**

### **Purpose**

- to promote children's activities in Ski Jumping and deal with questions relating to children's activities;
- to coordinate children's Ski Jumping activities with the Ski Jumping Committee and the different Sub-Committees;
- to engage in projects within the FIS Bring Children to the Snow campaign.

### **Constitution**

as defined in article 2.1

### **Meetings**

In principle twice per year.

## **The Sub-Committee for Ski Jumping Hills**

### **Purpose**

- to control construction standards;
- to propose directions for the construction and maintenance of Ski Jumping hills and their preparation for Ski Jumping competitions;
- to make proposals as far as it influences construction standards to the Committee and the Council;
- to examine homologation documents for Ski Jumping hills to be used for international competitions and to approve such hills in collaboration with the FIS controllers for Ski Jumping hills;
- to assist member countries in the design and construction of Ski Jumping hills;
- to issue homologation certificates for approved Ski Jumping hills.

### **Constitution**

as defined in article 2.1

### **Meetings**

In principle twice per year.

## **The Sub-Committee for Ski Jumping Calendar Planning**

### **Purpose**

- to propose the Calendar of the World Cup, Continental Cup, Grand Prix and other FIS competitions in collaboration with the FIS Headquarters, National Ski Associations and other parties concerned;
- to collaborate with the other Ski Jumping Sub-Committees in all issues which may affect calendar planning.

### **Constitution**

as defined in article 2.1

### **Meetings**

In principle twice per year.

## **The Sub-Committee for Ski Jumping Officials, Rules and Control**

### **Purpose**

- to present viewpoints, recommendations and proposals to the Ski Jumping Committee and the Council for the improvement of the competition rules or other measures having to do with the International Competitions Rules;
- to present viewpoints, recommendations and proposals to the Ski Jumping Committee and the Council for the improvement of the supervision and the control of Jumping competitions;
- to elaborate the exact wording of the rules in collaboration with the Ski Jumping Committee and the different Sub-Committees;
- to supervise the wording of new editions of the International Competition Rules.
- to improve international Ski Jumping judging;
- to make proposals to the Ski Jumping Committee for Technical Delegates, International Technical Officials, Ski Jumping judges and distance measuring referees for World Ski Championships and Olympic Winter Games to be appointed by the FIS Council;
- to supervise the activity of the FIS Ski Jumping judges and to test and approve new Ski Jumping judges;
- to conduct technical seminars for the improvement of Ski Jumping judges with the approval of the Ski Jumping Committee and the Council;
- to supervise and to instruct the Technical Delegates in collaboration with the FIS Headquarters;
- to organise technical seminars for the Technical Delegates with the approval of the Ski Jumping Committee and the Council;
- to nominate in collaboration with the FIS Headquarters the Technical Delegates for all international competitions to control the organisation and carrying out of the competitions, with the exception of World Ski Championships and Olympic Winter Games.

### **Constitution**

as defined in article 2.1

### **Meetings**

In principle twice per year.

## **The Sub-Committee for Ski Jumping Equipment and Development**

### **Purpose**

- to follow and study the development of the competition equipment and to submit viewpoints on new competition equipment to the Ski Jumping Committee and to the Committee for Competition Equipment;
- to work out in collaboration with the Committee for Competition Equipment the definitions of the different items of equipment,

### **Constitution**

as defined in article 2.1

### **Meetings**

In principle twice per year.

## **The Committee for Nordic Combined**

### **Purpose**

- to follow and study the Nordic Combined discipline, discuss its future and present to the Council proposals for its promotion and further development;
- to propose to the Council members of the jury for World Ski Championships and Olympic Winter Games;
- to propose the calendar of international Nordic Combined events in collaboration with the FIS Headquarters, the National Ski Associations the Cross-Country and Ski Jumping Committee and other parties concerned;
- to function as an instrument of coordination between the Ski Jumping Committee and the Cross-Country Committee in order to take care of special interest for Nordic Combined competitions;
- to nominate in collaboration with the FIS Headquarters the Technical Delegates for all international competitions to control the organisation and carrying-out of the competitions, with the exception of World Ski Championships and Olympic Winter Games;
- to organise technical seminars for the improvement of FIS Nordic Combined officials with the approval of the Council;
- to decide in co-operation with the FIS Headquarters on last minute changes in the Nordic Combined competition schedule and to decide on a substitute organiser in case of cancellation of an event.

### **Purpose of the Executive Board**

- to act as an executive body in all questions regarding Nordic Combined and to advise the Council on all technical matters;
- to nominate and commission periodical Advisory Groups for special tasks.

### **Purpose of the Conference**

- to discuss the current status and the future of Nordic Combined and to act as an instrument of information between the Nordic Combined Committee and the National Ski Associations.

## **Constitution**

Executive: Chair + max. 7 regular members (exceptions please see art. 2.1)

Committee: Chair (the Chair of the Executive) + the members of the Executive + the Chair of the Cross Country Committee + Chair of the Ski Jumping Committee + representatives from the 4 areas, if they are not already represented by the members of the Executive + Member of the Athletes' Commission.

Conference: each affiliated National Ski Association may be represented by one member.

## **Meetings**

Executive: in principle twice per year

Committee: in principle twice per year

Conference: in principle twice per year

## **The Sub-Committee for Nordic Combined Officials, Rules and Control**

### **Purpose**

- to present viewpoints and proposals to the Nordic Combined Committee and the Council for the improvement of the competition rules or other measures having to do with the International Competitions Rules;
- to present viewpoints and proposals to the Nordic Combined Committee and the Council for the improvement of the supervision and the control of Nordic Combined competitions;
- to elaborate the exact wording of the rules in collaboration with the Nordic Combined Committee;
- to supervise the wording of new editions of the International Competition Rules;
- to collaborate with the Ski Jumping Sub-Committee for Officials, Rules and Control;
- to supervise and to instruct the Nordic Combined Technical Delegates in collaboration with the FIS Headquarters;
- to organise technical seminars for the Technical Delegates with the approval of the Nordic Combined Committee and the Council;
- to make proposals to the Nordic Combined Committee for Technical Delegates and International Technical Officials for World Ski Championships and Olympic Winter Games to be appointed by the FIS Council;
- to nominate in collaboration with the FIS Headquarters the Technical Delegates for all international competitions to control the organisation and carrying-out of the competitions, with the exception of World Ski Championships and Olympic Winter Games.

### **Constitution**

as defined in article 2.1

### **Meetings**

In principle twice per year.



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## **Coordination Group for Nordic Disciplines**

### **Purpose**

- to coordinate information about activities in the Cross-Country, Ski Jumping and Nordic Combined Committees;
- to discuss matters of common interest and present viewpoints, recommendations and proposals to the respective Discipline Committee and the Council;
- to handles issues relating to joint activities such as the junior world championships and discuss potential new joint initiatives.

### **Constitution**

Chair + Chairs and Race Directors of the Committees for Cross-Country, Ski Jumping and Nordic Combined

### **Meetings**

In principle twice per year.

## **The Alpine Skiing Committee**

### **General purpose**

- to follow and study Alpine ski competition, while defining its philosophy;
- to present to the FIS Council proposals for improvement or modifications, while bearing in mind the consideration of sport;
- to experiment in following up all initiatives tending to facilitate, safe-guard, better organise and better control the aspects of Alpine ski sport;
- to co-ordinate and control the activity of the different Alpine Sub-Committees and Advisory Groups, to exchange information between the Sub-Committees, to keep in contact with athletes, team captains, officials and Organisers with the FIS Headquarters;
- to supervise the instruction and appointment of Technical Delegates;
- to propose to the Council members of the jury for World Ski Championships and Olympic Winter Games to the Council;
- to follow and study the development of the competition equipment and to submit viewpoints on new competition equipment to the Committee for Competition Equipment;
- to supervise the Junior World Ski Championships and study Alpine ski competitions as they relate to youth;
- to discuss proposals submitted by the different Alpine Sub-Committees and to present them to the Council.

### **Purpose of the Executive**

- to co-ordinate and supervise the work of the Sub-Committees, to act as an executive body in all questions regarding Alpine skiing and to advise the Council on all Alpine technical matters;
- to nominate and commission periodical Advisory Groups for special tasks.

### **Purpose of the Alpine Skiing Committee**

- to co-ordinate the work of the Sub-Committees and to discuss the proposals of the Sub-Committees and Advisory Groups and to submit its viewpoints to the Council.

### **Purpose of the Conference**

- to discuss the future of the Alpine ski competition sport and to act as an instrument of information between the Alpine Skiing Committee and the National Ski Associations.

## **Constitution**

Executive: Chair + regular members as defined in article 2.1

Committee: Chair (the Chair of the Executive) + Chair of the Sub-Committees + the members of the Executive.

Conference: each affiliated National Ski Association may be represented by one member.

## **Meetings**

Executive: when necessary (in principle twice per year)

Committee: in principle twice per year

Conference: in principle twice per year

## **The Sub-Committee for Alpine Youth and Development Questions**

### **Purpose**

- to promote children's and youth activities in Alpine Skiing and deal with questions relating to children's and youth activities;
- to coordinate children's and youth Alpine Skiing activities with the Alpine Skiing Committee and the different Sub-Committees;
- to support and engage with the FIS Bring Children to the Snow campaign.

### **Constitution**

as defined in article 2.1

### **Meetings**

In principle twice per year.

## **The Sub-Committee for Classification of Alpine Competitors**

### **Purpose**

- to publish in collaboration with the FIS Headquarters FIS points lists as often as this is found necessary for the fair classification of racers in international Alpine competitions;
- to check the result lists;
- to submit to the Alpine Skiing Committee and to the Council proposals in regard to the evaluation of races for FIS points;
- to study the development of the FIS points;
- to propose the participation quotas and the points penalties to the Executive Board and the Alpine Skiing Committee;

### **Constitution**

as defined in article 2.1

### **Meetings**

In principle twice per year.

## **The Sub-Committee for Alpine Courses**

### **Purpose**

- to examine applications for homologation of courses for international competitions in downhill, slalom, giant slalom, super G, city and team parallel events;
- to submit proposals in regard to the requirements of the courses to the Alpine Skiing Committee and the Council;
- to issue homologation certificates for approved courses;
- to appoint experts for the homologation of the courses;

### **Constitution**

as defined in article 2.1

Given the particularly technical nature and safety implications of the topics discussed, proposed and/or decided, the nominated members must be previously qualified as "FIS Homologation Inspectors".

### **Meetings**

In principle twice per year.

## **The Sub-Committee for Alpine Rules**

### **Purpose**

- to present viewpoints and proposals to the Alpine Skiing Committee and the Council for the improvement of the competition rules or other measures having to do with the International Competitions Rules;
- to elaborate the exact wording of the rules in collaboration with the Executive and the Committee and the different Alpine Sub-Committees;
- to supervise the wording of new editions of the International Competition Rules.
- to present viewpoints and proposals to the Alpine Skiing Committee and the Council for the improvement of the supervision and the control of Alpine ski competitions;

### **Constitution**

as defined in article 2.1

### **Meetings**

In principle twice per year.

## **The Sub-Committee for Alpine Technical Delegates**

### **Purpose**

- to supervise and to instruct the Technical Delegates in collaboration with the FIS Headquarters;
- to organise technical seminars for the improvement of Technical Delegates with the approval of the Executive of the Alpine Committee and the Council;
- to make proposals to the Alpine Committee for members of the jury for World Ski Championships and Olympic Winter Games;
- to nominate to the Alpine Committee in collaboration with the FIS Headquarters the Technical Delegates for all international competitions to control the organisation and carrying-out of the competitions, with the exception of World Ski Championships and Olympic Winter Games.

### **Constitution**

as defined in article 2.1

### **Meetings**

In principle twice per year.

## **The Sub-Committee for Alpine World Cup**

### **Purpose of the Committee**

- to present to the Executive and the Alpine Skiing Committee and the Council proposals for rules and the formula for the Alpine World Cup;
- to elaborate proposals for the Calendars of the Alpine World Cup in collaboration with the FIS Headquarters and the National Ski Associations and to submit the proposed calendars to the Executive, the Alpine Skiing Committee and the Council;
- to follow and analyse the development of the Alpine World Cup events
- to closely co-operate with the Sub-Committee for Continental Cup;
- to collaborate with the FIS Race Directors and Technical Delegates at the different venues

### **Purpose of the Conference**

- to discuss the future of the Alpine World Cup and to act as an instrument of information between the Alpine Skiing Committee and the National Ski Associations.

### **Constitution**

Committee: Maximum 7 regular members, including the Chair + maximum 3 representatives of the AIJS and rights holders + maximum 2 representatives of the Organisers;

Conference: each affiliated National Ski Association may be represented by one member.

### **Meetings**

In principle twice per year.

**The Sub-Committees for Alpine Intercontinental Cups**  
**The Sub-Committee for Alpine European Cup**  
**The Sub-Committee for Alpine North American Cup**  
**The Sub-Committee for Alpine South American Cup**  
**The Sub-Committee for Alpine Australia/New Zealand Cup**  
**The Sub-Committee for Alpine Far East Cup**

**Purpose**

- to coordinate and present to the Executive, the Alpine Skiing Committee and the Council proposals for rules for the different Continental Cups;
- to make proposals for the Calendars of the different Continental Cups in collaboration with the FIS Headquarters and the National Ski Associations;
- to follow and analyse the development of the Continental Cups and to liaise with the Sub-Committee for World Cup.

**Constitution**

Intercontinental Cup

Maximum 6 regular members (1 from each Continental Cup + Chair of the Sub-Committee for World Cup), plus the Chair.

Continental Cup (per continent)

Maximum 7 regular members including the Chair (exceptions please see art. 5.1).

**Meetings**

in principle twice per year.

## **The Sub-Committee for Alpine Citizen Racers**

### **Purpose**

- to develop competitions for Alpine citizen racers in and between countries and regions where special conditions, mostly climatical and geographical, make it difficult to reach top class;
- to present viewpoints and proposals to the Committee for Racers with Special Qualifications and to the Council;
- to elaborate the exact wording of the competition rules for Alpine citizen racers in collaboration with the Committee for Racers with Special Qualifications;
- to collaborate with the Alpine Skiing Committees in matters of common interest;
- to develop competitions for Alpine citizen racers and to follow and study the competition sport for Alpine citizen racers, discuss its future and present proposals for its promotion;
- to propose in collaboration with the FIS Headquarters to the Sub-Committee for Alpine Technical Delegates, the Technical Delegates for all international competitions for Alpine citizen racers.

### **Constitution**

as defined in article 2.1

### **Meetings**

In principle twice per year.

## **The Sub-Committee for University Racers**

### **Purpose**

- to develop and supervise competitions in the FIS disciplines for university racers;
- to present viewpoints and proposals to the Committee for Racers with Special Qualifications and to the Council;
- to elaborate the exact wording of the rules for competition for university racers in collaboration with the Committee for Racers with Special Qualifications;
- to collaborate with the Discipline Technical Committees in matters of common interest;
- to develop competitions in the FIS disciplines for university racers, discuss its future and present proposals for its promotion;
- to propose in collaboration with the FIS Headquarters to the respective FIS Sub-Committees the Technical Delegates for all international competitions for university racers;

### **Constitution**

as defined in article 2.1

### **Meetings**

In principle twice per year.

## **The Sub-Committee for Masters Racing**

### **Purpose**

- to develop Alpine and Nordic Masters competitions in and between countries and regions where special conditions, mostly climatical and geographical, make it difficult to reach top class;
- to present viewpoints and proposals to the Committee for Racers with Special Qualifications and to the Council;
- to elaborate the exact wording of the rules for masters competition in collaboration with the Committee for Racers with Special Qualifications;
- to collaborate with the Cross-Country and Alpine Skiing Committees in matters of common interest;
- to develop Alpine and Nordic Masters competitions and to follow and study the competition sport for masters, discuss its future and present proposals for its promotion;
- to propose in collaboration with the FIS Headquarters to the respective Alpine and Cross-Country Sub-Committees the Technical Delegates for all international masters competitions;
- to establish liaison and co-operation with existing organisations, national and international, in this field.

### **Constitution**

as defined in article 2.1

### **Meetings**

In principle twice per year.

## **The Advisory Group for Alpine Technical Equipment**

### **Purpose**

- to closely follow the evolution of alpine equipment which directly influences the evolution of alpine ski racing and act in an advisory capacity for the Executive and Alpine Skiing Committee as a source of new initiatives and ideas;
- to specifically focus on the impact of equipment on the safety of alpine ski racing in coordination with the FIS Injury Surveillance System partners (University and similar specialist institutions, Medical Committee representatives, FIS experts);

### **Constitution**

as defined in article 2.1

### **Meetings**

In principle twice per year.

## **The Committee for Snowboard Freestyle Freeski**

### **Purpose**

- to follow and study Snowboard Freestyle Freeski competition sport while defining its philosophy and to formulate “whole-of-sport” proposals to present to the FIS Council for its promotion and development (e.g. harmonisation principles, safety issues, prize money and whole-of-sport rules);
- to emphasise the unification and harmonisation of the two, newer disciplines within FIS to achieve a sustainable model for Event Organisers with dual use focus of facilities and common regulations;
- to propose to the Council members of the jury for FIS World Snowboard Freestyle FreeSki Championships and Olympic Winter Games to the Council;
- to present to the Council opinions regarding candidatures for the organisation of FIS Snowboard Freestyle Freeski World Championships;
- to make in co-operation with the FIS Headquarters and National Ski Associations proposals for the international Snowboard Freestyle Freeski calendars;
- to approve in collaboration with the FIS Headquarters on last minute changes in the Snowboard Freestyle Freeski competition schedules and on a substitute organiser in case of cancellation of an event;
- to co-ordinate and supervise the work of the Sub-Committees and Advisory Groups and to discuss, review, approve, return or reject the proposals of the Sub-Committees and Advisory Groups and to submit its viewpoints to the Council. There is no re-working of Sub-Committee and Advisory Group proposals at Committee level;
- to operate as an Executive Group dealing with the broader issues confronting each of the Snowboard and Freestyle Freeski events;
- to appoint members of the Advisory Groups for Rules and for Technical Delegates per art. 42.1 and 43.1
- to develop concepts to increase the commercial sustainability of its events in consultation with FIS Marketing, the marketing department at FIS and industry experts on an ad-hoc basis; and
- to nominate and commission periodical Advisory Groups for special tasks.

### **Purpose of the Conference**

- to discuss the current status and the future of the Snowboard Freestyle Freeski sport notably in the developing nations newer to the disciplines and to act as an instrument of information between the Freestyle Committee and these National Ski Associations.
- to broaden the pool of experts, including global and development perspectives consulting the Snowboard Freestyle Freeski Committee for greater diversity of expertise

## **Constitution**

Committee: as defined in article 2.1 + the Chair and deputy Chair of the four Sub-Committees or their NSA nominated specialist, Athletes' Commission representation

Conference: Each affiliated National Ski Association may be represented by one member.

## **Meetings**

Committee: In principle twice per year.

## **The Sub-Committee for Snowboard Freestyle Freeski Youth and Development Questions**

### **Purpose**

- to promote children's and youth activities in Snowboard Freestyle and Freeski and deal with questions relating to children's and youth activities;
- to coordinate children's and youth Snowboard Freestyle and FreeSki activities with the Snowboard Freestyle Freeski Committee and the Sub-Committees;
- to support and engage with the FIS Bring Children to the Snow campaign.

### **Constitution**

as defined in article 2.1

### **Meetings**

In principle twice per year.

## **The Sub-Committees for Snowboard Freestyle Freeski**

- Park & Pipe
- Ski Cross
- Snowboard Cross
- Freestyle
- Snowboard Alpine

### **Purpose**

- to serve as the custodians of their specific events;
- to focus on event delivery issues including rules, course development and safety with the goal of harmonisation wherever possible for the benefit of the Event Organisers and sustainable use of infrastructure, facilities, television production, etc.
- to present viewpoints and proposals to the Snowboard Freestyle FreeSki Committee for the improvement of the competition rules or other measures having to do with the International Competitions Rules;
- to elaborate the wording of the rules and supervise the wording of new editions of the International Competition Rules in collaboration with the Snowboard Freestyle FreeSki Committee;
- to appoint members of the Freestyle Sub-Committee and Park & Pipe Sub-Committee's Judges Advisory Groups per art. 44.1.

### **Constitution**

- Park & Pipe
- Snowboard Cross
- Ski Cross

as defined in article 2.1 + the Chair and Deputy Chair with an even weighting from Snowboard and Freestyle-FreeSki and rotation of the chair position between the disciplines between meetings or as agreed. National Ski Associations may nominate one Snowboard and one Freestyle FreeSki member, but have only one vote.

Conference members based on merit and universality representing both disciplines equally.

- Freestyle
- Snowboard Alpine

Maximum 11-13 regular members, including the Chair (exceptions please see art. 5.1).

### **Meetings**

In principle twice per year in person (maximum).

## **The Advisory Group for Snowboard Freestyle Freeski Rules**

### **Purpose**

- to present viewpoints and proposals to the Sub-Committees and the Snowboard Freestyle Freeski Committee for the improvement of the competition rules or other measures having to do with the International Competitions Rules;
- to present viewpoints and proposals to the Sub-Committees and the Snowboard Freestyle Freeski Committee for the improvement of the supervision and the control of Snowboard Freestyle and Freeski and competitions;
- to elaborate the wording of the rules and supervise the wording of new editions of the International Competition Rules in collaboration with the Sub-Committees and Snowboard Freestyle Freeski Committee;

### **Constitution**

as defined in article 2.1

### **Meetings**

When necessary, in principle twice per year in person (maximum).

## **The Advisory Group for Snowboard Freestyle Freeski Technical Delegates**

### **Purpose**

- to supervise and to instruct the activity of the Technical Delegates and to examine and approve new TD Candidates;
- to conduct technical seminars for Freestyle Freeski and Snowboard Technical Delegates with the approval of the Freestyle Freeski and Snowboard Committee and the Council;
- to nominate in collaboration with the FIS Headquarters the Technical Delegates for all international competitions to control the organisation and carrying-out of the competitions, with the exception of World Ski Championships and Olympic Winter Games;
- to propose to the Snowboard Freestyle Freeski Committee (and thereafter the Council) Technical Delegates for assignments at the FIS World Championships and Olympic Winter Games.

### **Constitution**

as defined in article 2.1 + the Race Directors

### **Meetings**

When necessary, in principle twice per year in person (maximum).

## **The Advisory Group for Snowboard Freestyle Freeski Judges**

- Park & Pipe
- Mogul & Aerial

### **Purpose**

- to improve international Snowboard Freestyle Freeski judging in the respective events;
- to supervise and to instruct the activity of the judges and to examine and approve new judges;
- to conduct technical seminars for judges with the approval of the respective Sub-Committee, Snowboard Freestyle Freeski Committee and the Council;
- to nominate in collaboration with the FIS Headquarters the officials and judges for all international competitions with the exception of World Ski Championships and Olympic Winter Games;
- to propose to the respective Sub-Committee and Snowboard Freestyle Freeski Committee (and thereafter the Council) officials and judges for assignments at the FIS World Championships and Olympic Winter Games.

### **Constitution**

as defined in article 2.1

### **Meetings**

When necessary, in principle twice per year in person (maximum).

## **The Committee for Para Snowsports**

### **General Purpose**

- to follow and study Para Snowsports competition while defining its philosophy and to formulate “whole-of-sport” proposals to present to the FIS Council for its promotion and development
- to propose to the Council members of the jury for FIS World Para Snowsports Championships and Paralympic Winter Games;
- to present to the Council opinions regarding candidacies for the organisation of FIS World Para Snowsports Championships;
- to present viewpoints and proposals to the Council for the improvement of the competition rules or other measures having to do with the International Competitions Rules;
- to evaluate proposals for the Para Snowsports competition calendars from National Ski and Snowboard Associations and FIS Management and submit them for Council approval;
- to approve in collaboration with the FIS Headquarters on last minute changes in the Para Snowsports competition calendars and substitute organiser in case of cancellation of an competitions;
- to co-ordinate and supervise the work of of the Sub-Committees and Advisory Groups and to discuss, review, approve, return or reject the proposals of the Sub-Committees and Advisory Groups and to submit its viewpoint to the Council
- to appoint members of the Advisory Groups per art. 63
- to nominate and commission periodical Advisory Groups for special tasks, and
- on request of the FIS Council, to provide advice about technical questions.

### **Purpose of the Executive Board**

The Executive Board shall take all necessary decisions in urgent matters, which otherwise would fall to the Para Snow Sports Committee for determination, between the Para Snowsports Committee meetings.

### **Purpose of the Conference**

- to act as an instrument of information between the Para Snowsports Committee and the National Ski and Snowboard Associations.

### **Constitution**

Executive: Chair, Vice-Chair, Chair of the Para Alpine Skiing Sub-Committee, Chair of the Para Cross-Country Skiing Sub-Committee, Chair of the Para Snowboard Sub-Committee, Chair of the Athletes Focus Group (\*\*\*)

Ex-Officio: Secretary General and Director for Para Snowsports

Committee: Chair, Chair of the Executive Board, Vice-Chair, 5 to 7 NSA representatives, Chair of the Athletes Focus Group (\*\*\*) and Chair of the Coaches Advisory Group (\*\*\*)

Conference: Each affiliated NSA not above represented may be represented by one member.

Ex-Officio: Director for Para Snowsports, Sports Coordinators, Chairs of Para Classification and Para Factors Expert Group

### **Meetings**

Executive: in principle once a month

Committee: in principle twice per year

Conference: in principle twice per year

## **The Sub Committees for Para Snowsports**

- Sub-Committee Para Alpine Skiing
- Sub-Committee Para Cross-Country Skiing
- Sub-Committee Para Snowboard

### **Purpose**

- to serve as the custodians of their specific disciplines;
- to focus on event delivery issues including rules, course development and safety
- to present viewpoints and proposals to the Para Snowsports Committee for the improvement of the competition rules or other measures having to do with the International Competitions Rules;
- to elaborate the wording of the rules, rule change proposals and submit these to the Para Snowsports Committee for approval and/or further discussion
- to supervise the wording of new editions of the International Competition Rules
- to review and provide feedback for the Qualification Criteria concerning the World Championships, World Cups and Continental Cups competitions.

### **Constitution**

Sub-Committee: Chair, Vice-Chair, 3 NSA representatives, Chair of the Athletes Focus Group, Chair of the Coaches Advisory Group  
Conference: Each affiliated NSA not above represented may be represented by one member.  
Ex-officio: Director for Para Snowsports, Para Sports Coordinator, Para Classification and Factors Experts

### **Meetings**

In principle once every two months

## **Para Snowsports Advisory Groups (AG)**

The Para Snowsports Sub-Committees may create Advisory Groups such as, but not limited to:

- Rules, Official and Regulations
- World Cup, Continental Cup and Development
- Athletes Focus Group
- Coaches Advisory Group

The members of the Advisory Groups will be appointed by the Para Snowsports Committee

The Athletes Focus Group members will be elected by the Athletes during the first Para Snowsports World Championships after each Paralympic Winter Games. The Coaches Advisory Group members will be elected by the Coaches at the same World Championships.

## **Para Snowsports Expert Groups (\*)**

The Para Snowsports Expert Groups of Para Classification and of Factors are both here mentioned for didactic purposes as both do not constitute Council advisory bodies but are specific expert advisory bodies for Para Snowsports FIS Staff.

(\*\*\*) on rotation basis between the 3 disciplines

## **The Committee for Speed Skiing**

### **Purpose**

- to present to the Council proposals for rules for Speed Skiing;
- to elaborate the Calendars in collaboration with the National Ski Associations and to coordinate rules, schedules, quotas, etc;
- to supervise the instruction and appointment of Technical Delegates who control the organisation and carrying-out of the competitions
- to present to the Council opinions regarding candidatures for the organisation of Speed Skiing Championships;
- to supervise and study Speed Skiing competitions

### **Constitution**

as defined in article 2.1

### **Meetings**

In principle once per year.

## **The Committee for Telemark**

### **Purpose**

- to present to the Council proposals for rules for Telemark;
- to elaborate the Calendars in collaboration with the National Ski Associations and to coordinate rules, schedules, quotas, etc;
- to supervise the instruction and appointment of Technical Delegates to control the organisation and carrying-out of the competitions;
- to present to the Council opinions regarding candidatures for the organisation of Telemark Championships;
- to supervise and study Telemark competitions.

### **Constitution**

as defined in article 2.1

### **Meetings**

In principle twice per year.

## **The Committee for Grass Skiing**

### **Purpose**

- to present to the Council proposals for rules for Grass Skiing;
- to elaborate the Calendars in collaboration with the National Ski Associations and to coordinate rules, schedules, quotas, etc;
- to supervise the instruction and appointment of Technical Delegates to control the organisation and carrying-out of the competitions
- to present to the Council opinions regarding candidatures for the organisation of Grass Skiing Championships;
- to supervise and study Grass Skiing competitions.

### **Constitution**

as defined in article 2.1

### **Meetings**

In principle twice per year.

## **INTERDISCIPLINARY COMMITTEES**

### **The Committee for Advertising Matters**

#### **Purpose**

- to present to the Council proposals for the specifications and by-laws of the rules on commercial markings on equipment, clothing and accessories;
- to monitor and where necessary present to the Council proposals for the FIS advertising rules at events (in accordance with the EBU rules);
- to discuss problems and be a body where the exchange of information about the various sponsor and supplier systems may take place;
- to be a contact organ between FIS and the ski industry in regard to commercial markings, sponsor and supplier programmes, etc.
- to liaise with the Committee for Public Relations and Mass Media on common matters to promote skiing and snow sports.

#### **Constitution**

as defined in article 2.1

#### **Meetings**

In principle twice per year.

## **The Committee for Competition Equipment**

### **Purpose**

- to collaborate with the responsible Technical Committees (Cross-Country, Ski Jumping, Nordic Combined, Alpine Skiing, Snowboard, Freestyle, Freeski). The competitors' safety and health are to be taken into consideration and all matters regarding competition clothing and equipment shall be treated with due regard to fairplay and a sound development of the sport;
- to collaborate with the sports industry (Ski Racing Suppliers);
- to closely co-operate with the respective Sub-Committees or Advisory Groups for Rules or for Equipment of the Technical Discipline Committees;
- to work out and adopt uniform principles and directions for the approval of new developments in the field of competition equipment;
- to work out and publish lists of approved competition clothing and equipment in collaboration with the FIS Headquarters;
- to supervise in collaboration with the responsible Technical Committees and the competition jury the observance of directions and lists of approved articles of competition clothing and equipment;
- to establish exchange of experiences with similar Committees and Commissions within other International Sports Federations;
- to nominate in collaboration with the FIS Headquarters equipment controllers at international competitions for approval by the Council.

### **Constitution**

Maximum 8-12 regular members, including the Chair, in principle the Chair and Race Director or Coordinator of the Discipline Committee concerned + Chair of the Medical Committee + Chair of the Legal and Safety Committee + 2 representatives of the ski industry, SRS.

### **Meetings**

In principle twice per year.

## **The Committee for Public Relations and Mass Media**

### **Purpose**

- to provide input in regard to the format and content of the Bulletin (Yearbook) of the FIS and the weekly FIS Newsflash, in conformity with instructions and decisions by the Congress and/or the Council;
- to execute public relation's actions on order of the Council;
- to monitor media developments in various forms, including digital and social and propose appropriate updating of the regulations to the Council;
- to propose to the Council special public relation activities for the promotion of skiing;
- to study and to follow up the history of skiing and supplement a FIS library on an ongoing basis;
- to present viewpoints and proposals for the improvement of the collaboration between FIS and the different media associations;
- to liaise with the Committee for Advertising Matters on common matters to promote skiing and snow sports.

### **Purpose of the Conference:**

- to exchange information about Public Relations in the various nations and to act as an instrument of information between the PR Committee and the National Ski Associations.

### **Constitution**

Committee: as defined in article 2.1

Conference: each affiliated National Ski Association may be represented by one member.

### **Meetings**

In principle once per year.

## **Coordination Group for Youth and Development Questions (all disciplines)**

### **Purpose**

- to promote youth and development activities in skiing and deal with general questions relating to children's and youth sporting and specifically skiing activities;
- to co-ordinate questions such as promotion of skiing for children and youngsters through schools;
- to exchange information about the work within each of the discipline-specific youth and development advisory groups;

### **Constitution**

Chairs of the four discipline Sub-Committees for Youth and Development Questions, plus a Chair

### **Meetings**

In principle twice per year.

## **Women's Committee**

Purpose, Constitution and Meetings to be defined at the FIS Technical Committee Spring Meetings 2025

## **The Advisory Group for Timing and Data**

### **Purpose**

- to establish criteria for the homologation of timing equipment to safeguard the accurate timing of competitions
- to control the accuracy of the timing at competitions through the analysis of timing reports
- to review the data format for the electronic submission of results
- to monitor and implement useful technical developments for timing and results management

### **Constitution**

Maximum 7 members including representatives of the timing and data companies and the FIS IT representatives

### **Meetings**

When necessary, in principle once per year

# APPENDIX

## **RULES FOR EXPENSES**

### **GUIDELINES FOR COMMITTEE CHAIRMEN AND SPECIAL ASSIGNED COMMITTEE MEMBERS OF THE INTERNATIONAL SKI AND SNOWBOARD FEDERATION (FIS)**

#### **1. GENERAL INSTRUCTIONS**

##### **1.1 VALIDITY**

These instructions are applicable to Committee Chairmen or special assigned Members of the main FIS Committees.

##### **1.2 PRINCIPLE**

According to the "Terms of Reference for Committees" a Member Association proposing a candidate for a Committee or a Sub-Committee who is later elected member of the Committee by the Council, undertakes the obligation to meet travel and hotel expenses incurred by the member in question when attending regular meetings of the relevant Committees.

When the FIS Council or the Presidency confers a special task on a Committee Chairman or other Committee Member or group of Member bringing about travel expenses, the FIS will then be responsible for the travel and hotel expenses as far as the FIS Competition Rules do not otherwise rule (as for instance Technical Delegates, Jumping Judges, Inspectors, etc.).

##### **1.3 AUTHORISATION**

The proposed activities of the Committee and its Chairman shall be approved in advance by the Council through the Secretary General.

##### **1.4 PAYMENT OF EXPENSES**

The actual expenses which arise during the course of such an assignment on behalf of the FIS will be handled promptly and reimbursed on the basis of the accompanying receipts.

##### **1.5 CONTROL, APPROVAL AND VISUM**

All expenses which arise during an assignment on behalf of the FIS are to be documented on the expenses claim form (attached).

#### **2. TRAVEL EXPENSES**

##### **2.1 FLIGHTS**

Committee Chairmen or special assigned Members are entitled to return economy class flights.

##### **2.2 FLIGHT TICKETS**

Flight tickets are in principle to be ordered from FIS Travel.

##### **2.3 OTHER TRAVEL AGENCIES**

If a Committee Chairmen wishes to use his own travel agency or airline contacts, such as a National Ski Association supplier, he is free to organise the ticket himself and will be reimbursed for the amount paid for the ticket. In any case, FIS will reimburse a maximum of the economy class fare tariff available to FIS Travel Service.

## **2.4 PRIVATE CARS**

The allowance for driven kilometres is Sfr. 0.70 per km

## **2.5 ACCOMPANYING PERSONS**

The FIS does not cover additional expenses for flights, hotels and meals which arise from accompanying persons (wives, children, friends, translators, etc).

## **3. ACCOMMODATION, MEALS, INCIDENTALS**

### **3.1 ACCOMMODATION**

FIS will cover the costs of accommodation and meals during the course of an assignment. Any personal expenses ('phone, minibar, etc) are to be settled before checking out.

## **4. COMMUNICATIONS**

### **4.1 TELEPHONE, E-MAIL, POST**

Costs for communications during the course of carrying out administration on behalf of the FIS will be repaid on presentation of the relevant receipts.

## **5. MISCELLANEOUS.**

### **5.1 TRAVEL BAGGAGE – THEFT**

The FIS takes no responsibility for travel baggage and theft.

### **5.2 ACCIDENT AND ILLNESS**

Committee Chairmen are covered with a liability insurance during their assignment or duties for the FIS. Accident and medical insurance are the personal responsibility of the Committee Chairmen.

# **INTERNATIONAL SKI AND SNOWBOARD FEDERATION (FIS) - RULES FOR EXPENSES**

## **GUIDELINES FOR COMMITTEE CHAIRMEN AND SPECIAL ASSIGNED COMMITTEE MEMBERS OF THE INTERNATIONAL SKI AND SNOWBOARD FEDERATION (FIS)**

### **1. GENERAL INSTRUCTIONS**

#### **1.1 VALIDITY**

These instructions are applicable to Committee Chairmen or special assigned Members of the main FIS Committees.

#### **1.2 PRINCIPLE**

According to the "Terms of Reference for Committees" a Member Association proposing a candidate for a Committee or a Sub-Committee who is later elected member of the Committee by the Council, undertakes the obligation to meet travel and hotel expenses incurred by the member in question when attending regular meetings of the relevant Committees.

When the FIS Council or the Presidency confers a special task on a Committee Chairman or other Committee Member or group of Member bringing about travel expenses, the FIS will then be responsible for the travel and hotel expenses as far as the FIS Competition Rules do not otherwise rule (as for instance Technical Delegates, Jumping Judges, Inspectors, etc.).

#### **1.3 AUTHORISATION**

The proposed activities of the Committee and its Chairman shall be approved in advance by the Council through the Secretary General.

#### **1.4 PAYMENT OF EXPENSES**

The actual expenses which arise during the course of such an assignment on behalf of the FIS will be handled promptly and reimbursed on the basis of the accompanying receipts.

#### **1.5 CONTROL, APPROVAL AND VISUM**

All expenses which arise during an assignment on behalf of the FIS are to be documented on the expenses claim form (attached).

### **2 TRAVEL EXPENSES**

#### **2.1 FLIGHTS**

Committee Chairmen or special assigned Members are entitled to return economy class flights.

#### **2.2 FLIGHT TICKETS**

Flight tickets are in principle to be ordered from FIS Travel.

#### **2.3 OTHER TRAVEL AGENCIES**

If a Committee Chairmen wishes to use his own travel agency or airline contacts, such as a National Ski Association supplier, he is free to organise the ticket himself and will be reimbursed for the amount paid for the ticket. In any case, FIS will reimburse a maximum of the economy class fare tariff available to FIS Travel Service.

## **2.4 PRIVATE CARS**

The allowance for driven kilometres is Sfr. 0.70 per km

## **2.5 ACCOMPANYING PERSONS**

The FIS does not cover additional expenses for flights, hotels and meals which arise from accompanying persons (wives, children, friends, translators, etc).

## **3 ACCOMMODATION, MEALS, INCIDENTALS**

### **3.1 ACCOMMODATION**

FIS will cover the costs of accommodation and meals during the course of an assignment. Any personal expenses (‘phone, minibar, etc) are to be settled before checking out.

## **4. COMMUNICATIONS**

### **4.1 TELEPHONE, E-MAIL, POST**

Costs for communications during the course of carrying out administration on behalf of the FIS will be repaid on presentation of the relevant receipts.

## **5. MISCELLANEOUS.**

### **5.1 TRAVEL BAGGAGE – THEFT**

The FIS takes no responsibility for travel baggage and theft.

### **5.2 ACCIDENT AND ILLNESS**

Committee Chairmen are covered with a liability insurance during their assignment or duties for the FIS. Accident and medical insurance are the personal responsibility of the Committee Chairmen.