**Information for the organiser**: This document serves as a competitions invitation template. Feel free to adjust it according to your needs by adding/deleting any sections.

INVITATION

# [Year] FIS Para Snowboard

### *WC/EC/NAC/AC/NC/FIS*

# **(Logo of the organizer and/or Event sponsors**)

## place / Country

Dates

|  |  |  |
| --- | --- | --- |
| General Management Chairperson | Name | Phone: |
| E-mail: |

|  |  |  |
| --- | --- | --- |
| Chief of Race | Name | Phone: |
| E-mail: |

|  |  |
| --- | --- |
| Race TD | Name |
|

|  |  |  |
| --- | --- | --- |
| Rescue/  Medical Service | Name | Phone: |
| E-mail: |

|  |  |  |
| --- | --- | --- |
| Team Captain’s Meeting | Location | Address: |

|  |  |  |
| --- | --- | --- |
| Official Notice Board Location | Location | Other information |

|  |  |
| --- | --- |
| Rules and Age Limit: | The International Para Snowboard Competition Rules (ICR) 2023/2024 |
| FIS Point Limit: | According to FIS Para Snowboard Qualification Criteria for 2023/2024 Season |
| Race entry and deadlines: | [FIS Online Entry System](https://db.ipc-services.org/fpdms/entries/dashboard) accessible via FPDMS |
| Race entry fee: | *Enter an amount of up to 30 CHF per race as per the ICR* |

**Logistics**

**Travel**

* The best way to get there
* Closest airport
* Visa information
* Available transportation on the ground
* Venue information and address
* Booking deadlines
* Costs
* Any other information

**Accommodation and Meals**

* Available options with information on meals
* Booking deadlines
* Cancellation policy
* Breakfast, lunch and dinner arrangements
* Costs
* Any other information

**Classification**

* Address and transport options
* Any other information

**Wax Cabins**

* Costs and deadlines
* Booking deadlines
* Any other information

**Media**

* Any media arrangements
* Official photographer
* Photos upload/download Links
* Social media channels
* Any other information

**Other information**

**Payment information**

|  |  |  |  |
| --- | --- | --- | --- |
| Final Payment for Race & Accommodation Fees deadline | dd/mm/yyyy | | |
| Bank Account data: | | Payments should cover bank transfer charges | Bank: | name |
| Account: | number |
| IBAN: | number |
| BIC (SWIFT) | code |

Schedule

|  |  |  |  |
| --- | --- | --- | --- |
| Day of the week  dd.mm.yyyy | Until 16:00 | Arrival | Hotel |
| 18:00 | 1st Team captains’ meeting | Bottom Chairlift |
|  | | | |
| Day of the week  dd.mm.yyyy | 09:00 | Classification | Location |
|  | | | |
| Day of the week  dd.mm.yyyy | 09:00 | Classification | Location |
|  | | | |
| Day of the week  dd.mm.yyyy | 09:30 | 1st BSL Training |  |
| 13:00 | 2nd BSL Training |
| 16:00 | 2nd Team captains’ meeting |  |
| 18:30 | Opening Ceremony – Prize-giving ceremony |  |
|  | | | |
| Day of the week  dd.mm.yyyy | 09:30 | 1st BSL – Race 1st run |  |
| 13:00 | 1st BSL – Race 2nd run |
| 15:00 | Prize-giving ceremony | Finish area |
| 16:00 | 3rd Team captains’ meeting |  |
|  | | | |
| Day of the week  dd.mm.yyyy | 09:30 | 2nd BSL – Race 1st run |  |
| 13:00 | 2nd BSL – Race 2nd run |
| 15:00 | Prize-giving ceremony | Finish area |
| 16:00 | 4th Team captains’ meeting |  |
|  | | | |
| Day of the week  dd.mm.yyyy |  | Departure |  |

Any further information and Appendices (course maps, stadium layout, booking forms for accommodation, local transport, …)