

## Nordic Combined – Guidelines for TDA

### 1.0 Competition Preparation

01	<p><b>General</b></p> <p>Jury work is team work, but each member of the team must do their job. You must trust your team members. Be aware of rule changes and keep your rule book close to you.</p> <p>Radio communications must be short and clear. Decisions must be made quickly.</p> <p>If something goes wrong, don't wait, take the responsibility as Jury member and make the best decision - don't be afraid.</p> <p>Try to make decisions for the athlete, for the sport, for safety and not against the rules.</p>	
02	<p><b>As soon as possible</b></p> <ul style="list-style-type: none"> <li>○ Confirm your nominations to the Obman and Günter Csar, <a href="mailto:guenter.csar@aon.at">guenter.csar@aon.at</a>, as soon as possible after receiving them.</li> <li>○ Contact the OC about your travel plans and get confirmation.</li> </ul>	
03	<p><b>7 – 14 days before the Competition:</b></p> <p>Contact the TD</p> <ul style="list-style-type: none"> <li>○ Confirm preliminary venue inspection schedule with jury.</li> <li>○ Confirm meeting point with jury.</li> </ul>	
04	<p><b>3 – 7 days before the Competition:</b></p> <p>Download (to offline mode) or print documents</p> <ul style="list-style-type: none"> <li>○ Jumping hill / CC course certificates &amp; check the validity</li> <li>○ Protest forms</li> <li>○ Injury forms</li> <li>○ TD reports from previous competitions from the same venue - check wind/speed/distance/gate conditions etc.</li> <li>○ Jumping hill inspection form (hill measurements)</li> <li>○ Latest version of ICR</li> <li>○ Quotas</li> </ul> <p><b>Check the results</b> from prior competitions of the season and prior competitions of the same jumping hill.</p> <p><b>Arrive early enough</b> to have two full working days before the first competition day</p>	
05	<p><b>1 – 2 days before TCM and official training:</b></p> <p>Check the jumping and CC venue, do the measurements and evaluate compliance with ICR and jumping hill certificate</p>	

	<p>Areas to check (jumping venue):</p> <ul style="list-style-type: none"> <li>○ The inrun</li> <li>○ The take off</li> <li>○ The landing zone including the angles at K, HS + every further 5 m according to the TD report</li> <li>○ Coach stand and monitor setup</li> <li>○ Wind flags and measurements points</li> <li>○ Blowers – machines, staff, petrol/battery resources incl. charging time</li> <li>○ How is organised (start blowing/stop blowing)</li> <li>○ Stampers quantity and walk in places</li> <li>○ Outrun</li> <li>○ Warm up room</li> <li>○ Fences</li> <li>○ Pads</li> <li>○ Time keeper</li> <li>○ Judges tower</li> <li>○ Jury room</li> <li>○ FIS meeting room</li> <li>○ Equipment control room</li> <li>○ Number and marking of waxing and changing cabins</li> <li>○ Catering</li> <li>○ Lift</li> <li>○ Media equipment in terms of safety</li> </ul> <p>Areas to check (CC venue):</p> <ul style="list-style-type: none"> <li>○ Fences</li> <li>○ Pads</li> <li>○ Time keeper room and installation</li> <li>○ Jury room,</li> <li>○ FIS meeting room</li> <li>○ Number and marking of waxing and changing canbins</li> <li>○ Catering</li> <li>○ Media equipment and banners in terms of safety</li> <li>○ Coaches zones</li> <li>○ Warm up track</li> <li>○ Ski testing track</li> <li>○ Finish line</li> <li>○ Layout of walk-in</li> <li>○ Mixed zone and transponder distribution place</li> </ul> <p>Ski the CC course</p> <ul style="list-style-type: none"> <li>○ Ski middle line of CC course, but check the whole width of course</li> </ul> <p>Check the lap and total distance, HD, TC, MC according the certificate</p> <ul style="list-style-type: none"> <li>○ Use GPS, “wheel” and communicate the data with time keeper</li> </ul>	
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	<p>Make photo documentation of both venues</p> <ul style="list-style-type: none"> <li>○ Overall situation</li> <li>○ Issues to improve</li> </ul> <p>Confirm the leg bib position with time keeper and inform the teams</p> <ul style="list-style-type: none"> <li>○ Inform the teams – TCM and Whatsapp group</li> </ul> <p>Prepare the plan with TD/Jury</p> <ul style="list-style-type: none"> <li>○ Jumping hill and CC course preparations / stamping</li> <li>○ Stadium layout</li> <li>○ Grooming / salting</li> </ul> <p>Define tasks (to-do list) to the chief of competition</p> <p>Check and finalize the TCM presentation with TD and chief of competition</p> <p>Check insurance</p> <p>Check authorisation for dron operations</p> <p>Check FIS codes on the list of forejumpers</p> <ul style="list-style-type: none"> <li>○ FIS codes/athletes must be active for NC</li> </ul>	
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## 2.0 Team Captain’s Meeting (TCM)

01	<p><b>TCM:</b></p> <ul style="list-style-type: none"> <li>○ Check the seating availability for all nations, FIS and OC</li> <li>○ Take your place and be prepared for all eventual questions</li> </ul>	
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## 3.0 Official Training and Competition

01	<p><b>Official training / PCR / Competition days:</b></p> <p>FIS &amp; jury meeting 1 hour before fist official jumps</p> <ul style="list-style-type: none"> <li>○ Diving tasks and preparing plans for forerunner, blowers, stampers, competition incl. TV times and deadline for using PCR</li> <li>○ Agree on radio channel and check the radios are working – speak loud and clear, take 1 extra battery for radio</li> </ul> <p>Prepare your own plan in terms of jumpers strengths, wind and speed to be able to act early enough (gate changes etc.) and keep the competition but safe.</p>	
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	<p>Check the jumping hill</p> <ul style="list-style-type: none"> <li>○ Walk it from down to top</li> <li>○ Coaches stand and judge tower</li> <li>○ Check fences</li> <li>○ Outrun preparation</li> <li>○ Exit gate</li> <li>○ Stiffness of the snow – landing area and outrun</li> <li>Inrun and take off – track conditions</li> <li>○ Gaps (safety)</li> <li>○ Media equipment, marketing banners and the fixation of the banners</li> </ul> <p>Take photos of the final state of jumping hill</p> <p>Be located on coaches stand with coaches</p> <ul style="list-style-type: none"> <li>○ Invite the coaches &amp; inform them about the plan, about jury decision, DQ, NPS etc.</li> <li>○ Transfer relevant coaches requirements to jury</li> <li>○ Check the inrun speed, wind &amp; distances – make your own overview to be well prepared for ongoing and next rounds</li> <li>○ Inform jury about coach requests</li> <li>○ Check the inrun track condition after every round</li> </ul> <p>After all official training, PCR, competitions join jury in judge tower</p> <ul style="list-style-type: none"> <li>○ Check the results with TD and confirm it within 15 min after the end of each official training, PCR, competition</li> <li>○ Decide on DQ, protests if some</li> <li>○ Approve the start list for CC part, set up the waves</li> <li>○ Collect the entry forms from coaches for team events (athletes order)</li> </ul> <p>Move yourself to the CC course</p> <ul style="list-style-type: none"> <li>○ Check &amp; ski the CC course, wear the jury bib</li> <li>○ Check the marking, fences, coaching zones availability and marking</li> <li>○ Check and fix V boards positions if necessary</li> <li>○ Try to do fine-tuning and assure safety of course</li> <li>○ Be in touch with TD, chief of competition and chief of course and report them</li> </ul> <p>Take photos of the final state of CC course</p> <p>Take the radio, agree on the channel</p>	
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	<p>Check the clear view of start camera, start times and start order on the tables in front of start line</p> <ul style="list-style-type: none"> <li>○ Inform the TD about the result</li> </ul> <p>Be a part of short meeting before CC race starts</p> <ul style="list-style-type: none"> <li>○ Final agreements and confirmation between jury and FIS (lapping, positions, etc.)</li> </ul> <p>Check if the leg bibs are on the correct leg</p> <ul style="list-style-type: none"> <li>○ Inform TD about the result</li> </ul> <p>Take your position for CC race – use a strategic position with a good view - depends on course</p> <ul style="list-style-type: none"> <li>○ Make your notes</li> <li>○ Be well oriented about the athletes ranking, current lap and about last athlete position</li> <li>○ Take photos and record videos on your cell phone of possibly problematic situations</li> <li>○ Take out the overlapped athletes (optionally – depends on how you divided the tasks)</li> </ul> <p>After the race join jury in meeting room/FIS office/time keeper room</p> <ul style="list-style-type: none"> <li>○ Check the results with the TD and confirm them within 15 min after the end of race</li> <li>○ Decide on DQ, protest if some</li> </ul> <p>Be part of recap meeting after the race</p> <ul style="list-style-type: none"> <li>○ Take notes</li> <li>○ Prepare yourself for the next days</li> </ul> <p>Finalize TDA part of TD report</p> <ul style="list-style-type: none"> <li>○ Take a photo overview of all important points, of the state before &amp; after (to see improvements)</li> <li>○ Describe the photos precisely</li> <li>○ Download important documents (drone licence, etc.)</li> </ul>	
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