SPEED SKI WC/WSC - TIMING ORGANISATION

1. Organise a crew for the timing of the event (eg: chief of timing, assistant at start, assistant at finish, assistant in timing cabin, results printing assistant, results board recorder).

2. Obtain all the necessary equipment for the timing:
    - *1 electric primary chronometer (chrono A)*
    - *1 electric secondary chronometer (chrono B)*
        - *both with «speed» homologated function (eg: CP540 TAG HEUER, TIMY2 ALGE, etc), and running totally independently from each other)*
    - *2 cells at entry of 100 m timing trap*
    - *2 cells at exit of 100 m timing trap*
    - *2 pairs of cables from entry cells to timing cabin*
    - *2 pairs of cables from exit cells to timing cabin*
    - *1 printer*
    - *USB keys for copies of data*
    - *1 results board*
    - *A cabin, tent or office for timing crew*

3. The FIS points list is only available electronically (ftp://ftp.fisski.ch) SSFPxxx.zip is the file and valid with the FIS points list program (the "xxx" is always the number of the list and season – for example 1st List 2016/2017 = SSFP117F.zip = full list or SSFP117P = only updated information since last list). In addition, on the FIS website (http://data.fis-ski.com/speed-skiing/fis-points-lists.html) the FIS points list can also be downloaded as Excel and CSV file.

4. To evaluate an adequate software/Data Timing to fulfil the below requirements.

5. List all racers officially registered by their NSA at the event with all necessary information (Name, Nation, FIS points, etc.)

6. Make the draw (bib numbers) by computer automatically, or manually, in each category.

7. Create the starting order for each category (eg: 1: S2 men, 2: S2 women, 3: S2 juniors men, 4: juniors women, 5: S1 women and 6: S1 men).

8. Test the timing of the event over the certified 100 meters (by surveyor or equivalent).

9. Record the results for each run, transmit them to the race office and post them on the results board in the racer area.

10. Print the results of each run, and make a 'BIBO' order for the following run.

11. Print the final results, and have them checked and signed by the FIS TD.

12. Send the final official results in xml format (ftp://ftp.fisski.ch/Software/XML/) to alpineresults@fisski.com to publish directly on FIS Website. The TD must supervise the correct transmission of the results and the correct publication on FIS Website.
    Composition of the file name for the transmission of race results:

- Nation of OC (three letters as listed in the ICR, for example ITA)
- Codex (according to the FIS calendar)
- After the points – xml, example .xml

13. The winner's presentation for S1 and S2 shall be done on place just after the race. The medal ceremony for S1 shall also be done in town in the evening.

(F.Cattaneo/L.Cristina SSC 2012 – updated: Novmeber2017)